

**PUBLIC MEETING MINUTES
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday, September 5, 2013 10:00 a.m.** at 1831 W Jefferson, Phoenix, AZ 85007.

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	Carson McWilliams, Board Member
Staci Fay, Board Member	Paul Turley, Board Member
George Herman, Board Member	Pamela Linnins – Asst. Attorney General – arrived at 10:02 am
Jeffrey Potter, Board Secretary	Mary Turner – Pension Coordinator

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:00 a.m., Thursday, September 5, 2013.**

II. APPROVAL OF MINUTES –

MOTION 09-13-01	
Motion:	Approval of Public and Executive Session Minutes from August 8, 2013
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

III. DISABILITY RETIREMENTS –

- a. **Keri Blasé** – The Board requested additional medical documents that were noted in the IME. Mary Turner requested additional medical documentation from Ms. Blasé attorney. The attorney stated that he will work with Ms. Blasé to get the requested medical records. Mary reported as of the meeting she has not received any medical records.

IV. NORMAL RETIREMENTS –

The following applications have been filed and are presented for Local Board consideration:
The Board has received all retirement documentation from all applicants.

- a. **September 1, 2013**
 1. **James Cook**
 2. **John Gardner**
 3. **Michael Glover**
 4. **Tommy Lee Hampton**
 5. **Gary Heaton**
 6. **Charles Henderson**

- 7. James Hummer
- 8. Daniel Jones
- 9. Sean Malone

b. October 1, 2013

- 1. John Erhart
- 2. Helen Foster
- 3. Jorge Gracia
- 4. Elizabeth Gray
- 5. James Ivie
- 6. Avelina Malosh
- 7. Mary Nuti
- 8. Joseph Poletti
- 9. Brad Potter
- 10. Geralynn Woods

c. November 1, 2013

- 1. Kenneth Kaas
- 2. Glenn Noble
- 3. William Van Cleaf

MOTION 09-13-02	
Motion:	Approve retirement for items IV a b c
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	All forms have been received.
In Favor:	Unanimous
Motion:	Passed

V. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. Pattie Manriquez (Carlos)
- b. Roy Pallanes (Olga)

MOTION 09-13-03	
Motion:	Approve Survivor benefits for V a. upon receipt of final documentation. Approve Survivor benefits for V b.
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	Waiting on final documentation from V a. All forms have been received for V b.
In Favor:	Unanimous
Motion:	Passed

VI. DEATH BENEFITS - --The following applications have been filed and are presented for Local

Board consideration:

- a. None

VII. REQUEST TO REMAIN IN ASRS/CORP –

The following application has been filed and presented to the Local Board consideration:

- a. **Brenda McMullen – Rescind approval to remain in CORP**

MOTION 09-13-04	
Motion:	Rescind CORP waiver approval due to Ms. McMullen being a new hire and not being transferred into a new position.
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	The Board was informed by PSPRS that Ms. McMullen is a new hire and the waiver does not apply. The waiver is for members with greater than 5 years and is transferred into a new non-CORP position
In Favor:	Unanimous
Motion:	Passed

VIII. GENERAL DISCUSSION –

- a. **Communication Systems Specialist – AUN07082**

Manages plans, directs, and schedules the work of the Central Office Communications Center. ADC Management has requested that this job code be allocated to the Arizona State Retirement System.

MOTION 09-13-05	
Motion:	Approved Communication Systems Specialist as an ASRS position.
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	Board reviewed application and determined that the position was not qualified to be in CORP.
In Favor:	Unanimous
Motion:	Passed

IX. CALL TO PUBLIC – None

Meeting adjourned at **10:11 am**
 Transcribed on 5th day of September 2013
 Updated on **10th day of October 2013.**

Jeffrey G. Potter, Local Board Secretary