



MEMO

To: Inmate Population
From: J. Meyer, Visitation Sergeant
Date: Tuesday July 14, 2015
Subject: Visitation Schedule Change **Effective July 22, 2015**

Pursuant to Department Order 809.02 (Earned Incentive Program) and Order 911.08 (Visitation Privileges); the following visitation schedule will apply for 2015. Processing ends at 10am for morning block and 2pm for afternoon block. Non-contact visits will be by appointment only on Tuesday's. **Effective July 22, 2015**

Time	SUN	MON	TUES	WED	THURS	FRI	SAT
8a-12p	Golf / Hotel Unit (M80)	Golf / Hotel Unit (M80)	Non-contact By Appointment Only	Echo/Juliet Unit (M82)	Echo/Juliet Unit (M82)	Fox Unit (M90)	Fox Unit (M90)
12p-4p	Golf / Hotel Unit (M80)	Golf / Hotel Unit (M80)	Non-contact By Appointment Only	Echo/Juliet Unit (M82)	Echo/Juliet Unit (M82)	Fox Unit (M90)	Fox Unit (M90)

The following schedule will apply for holiday food visits:

Golf / Hotel Unit (M80) population recognized holiday food visit dates:

Veterans Day- November 20, 21, 22, 23 = Phase 3 Only

Fox Unit (M90) population recognized holiday food visit dates:

Veterans Day- November 13, 14, 15, 16 = Phase 3 Only

Echo/Juliet Unit (M82) population Recognized holiday food visit

Veterans Day- December 2nd and 3rd = Phase 3 only.

During Food Visits – Only the assigned population will be allowed to visit on these assigned times and dates.

Photographs:

Inmates wishing to have their photographs taken while in visitation, will have the option of filling out a release of funds form (Form 905-1) to purchase the photo ducats. These forms will be made available by the visitation officer at the podium. Photographs will only be taken on the following holidays; **New Years, Mother's Day, Independence Day and Veterans Day**. Photos will be offered during visitation at the following times (only 4 photos will be taken):

0930 hours
 1100 hours
 1230 hours
 1430 hours

Note: Inmates must be in complete ADC uniform while pictures are taken, inmates will not be allowed to display any hand gestures or otherwise that could be perceived as gang related or inappropriate in nature.