


ARIZONA DEPARTMENT OF CORRECTIONS  
DIRECTOR'S OFFICE

MEMORANDUM

**TO:** DISTRIBUTION  
**FROM:** CHARLES L. RYAN   
**DATE:** September 12, 2018  
**SUBJECT:** Director's Instruction 369, Offender Operations Division Title Change

This Director's Instruction is effective immediately and will remain in effect until incorporated into applicable Department Orders.

**PURPOSE:**

This written instruction provides clarification regarding the Offender Operations Division title change to the Prison Operations Division.

**PROCEDURES:**

- 1.0 Effective immediately, the Offender Operations Division title shall change to Prison Operations Division.
- 2.0 Department Orders, written instructions, memoranda, and any other form of correspondence respective of the title(s) Offender Operations, Division Director for Offender Operations or any other similar name thereto, shall remain in effect until revised.
- 3.0 All policies currently referencing Offender Operations roles, responsibilities etc., shall remain in effect without a required update.