

**ARIZONA DEPARTMENT OF CORRECTIONS
DIRECTOR'S OFFICE**

MEMORANDUM

TO: DISTRIBUTION

FROM: CHARLES L. RYAN

DATE: March 10, 2015

SUBJECT: Director's Instruction # 335, Modification of Department Order 1101, Inmate Access to Health Care

This Director's Instruction is effective immediately and supersedes Department Order #1101, Inmate Access to Health Care, Section 1101.06 – Emergencies and Section 1101.07 - Chronic Illnesses, subsections 1.1 through 1.1.1, dated December 19, 2012. This Director's Instruction will remain in effect until incorporated into Department Order #1101, Inmate Access to Health Care.

PURPOSE

This Director's Instruction provides procedures for inmate medical emergencies and chronic illnesses.

1101.06 EMERGENCIES

1.1 Security staff shall:

- 1.1.1 If the inmate is in medical distress, immediately activate the Incident Command System (ICS).
- 1.1.2 Immediately contact medical staff to advise them of a medical situation on the yard.

1.2 Health Services staff shall:

- 1.2.1 Immediately respond to any call from security staff to assess the medical status of an inmate.
 - 1.2.1.1 Medical staff shall immediately go to the inmate's location for further assessment, or;
 - 1.2.1.2 After discussion with medical staff, the inmate may immediately be brought to the medical unit for evaluation, if the inmate is stable.
 - 1.2.1.3 If the inmate is returned to the housing unit after an assessment, Health Services staff shall add the inmate to the next scheduled Appointment List form (ER) for the day.

- 1.2.1.4 Medical staff shall provide appropriate health care (for which there may be a charge), during the encounter.
- 1.2.2 Obtain verbal authorization from the Warden or designee prior to any off-site transportation of a condemned inmate.
- 1.3 Wardens, Deputy Wardens and Administrators shall ensure:
 - 1.3.1 Appropriate security escort is provided if an inmate is in need of emergency treatment and is transported by ADC vehicle, or ground or air ambulance.
 - 1.3.2 Security and/or transportation staff exerts every reasonable effort to transport inmates for scheduled health treatment.

1101.07 CHRONIC ILLNESSES

Subsections 1.1 through 1.1.1

- 1.1 Qualified Health Care Professionals shall:
 - 1.1.1 Ensure that chronic illnesses are documented on a Continuity of Care, Form 1101-8, when any inmate transfers from one yard to another yard, or one facility to another facility.
 - 1.1.1.1 Nursing staff shall review the Continuity of Care information at the receiving yard/facility and notify the Shift Commander of any anticipated medical emergencies which may arise based upon the medical or mental health condition of the incoming inmate.
 - 1.1.1.1.1 The notification shall be made immediately by telephone, followed by completion of an IR to the Shift Commander. Written notification shall include a copy to the Contract Facility Health Administrator, and shall be completed on the day of the transfer.
 - 1.1.2 *NO CHANGE to the rest of this section in Department Order #1101.*

{Original Signature on File}