

**ARIZONA DEPARTMENT OF CORRECTIONS
DIRECTOR'S OFFICE**

MEMORANDUM

TO: DISTRIBUTION

FROM: CHARLES L. RYAN, DIRECTOR

DATE: April 11, 2014

SUBJECT: Director's Instruction # 327, Staff Safety

This Director's instruction is effective immediately and will remain in effect until incorporated into Department Order #804, Inmate Behavior Control.

PURPOSE:

This Director's Instruction is being implemented to improve staff and contractor safety by providing non-correctional series staff and contractors with Oleresin Capsicum (O.C.) spray.

PROCEDURES:

The O.C. spray is to be carried on their person at all times during their duty/work hours and will be issued by the Department for staff/contractors working in ADC Complexes. Contracted staff working in contracted facilities will be issued O.C. spray by the respective vendor of these facilities. Each person assigned O.C. spray is responsible to bring it with them each time they report for duty. If for any reason the O.C. spray is lost or misplaced, it must be immediately reported to the on duty custody supervisor at the affected location. The O.C. spray is to be utilized only while working at an ADC Complex work location or contracted facility and is not authorized for personal use outside of this parameter.

The intent of this deployment is to provide ADC staff/contractors with and additional defensive means of protection. These staff will not be required to respond to any Incident Command System (ICS) activity.

{Original Signature on File}