

**PUBLIC MEETING MINUTES
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday, October 3, 2013 10:00 a.m.** at 1831 W Jefferson, Phoenix, AZ 85007.

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	Carson McWilliams, Board Member
Staci Fay, Board Member	Paul Turley, Board Member
George Herman, Board Member	Pamela Linnins – Asst. Attorney General
Jeffrey Potter, Board Secretary	Mary Turner – Pension Coordinator

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:00 a.m., Thursday, October 3, 2013.**

II. APPROVAL OF MINUTES –

MOTION 10-13-01	
Motion:	Approval of Public Session Minutes from September 5, 2013
Moved by:	C. McWilliams
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

III. DISABILITY RETIREMENTS –

a. Carl Ambrose – Ordinary Disability, new application

MOTION 10-13-02	
Motion:	Send Carl Ambrose to an IME
Moved by:	S. Fay
Seconded by:	C. McWilliams
Discussion:	S. Fay withdrew motion. The Board requested that prior to voting on Mr. Ambrose’s ordinary disability, it needs additional information.
In Favor:	No vote
Motion:	Withdrawn

Executive Session called by M. Smarik at 10:26

MOTION 10-13-03	
Motion:	Call to Executive Session to discussion legal issues with the Blasé disability rehearing request.
Moved by:	S. Fay

Seconded by:	C. McWilliams
Discussion:	The Board discussed legal issues
In Favor:	Unanimous
Motion:	Passed

Return from Executive Session at 10:56 am

b. Keri Blasé – Ordinary disability

The Board requested that a letter be sent to Ms. Blasé and her attorney that the Board has not made a decision so there is no rehearing.

c. IME – request by employee for copy of IME.

The Board requested a letter be sent to Ms. Kuykendall requesting a Power of Attorney or Court documentation showing legal authority over Corey Kuykendall. The Board requested that P. Linnins review the letter prior to it being sent.

The Board requested that P. Linnins check on the time frame for a Power of Attorney.

IV. NORMAL RETIREMENTS –

The following applications have been filed and are presented for Local Board consideration: The Board has received all retirement documentation from all applicants.

a. April 1, 2013

- 1. Claude Phillips**

b. October 1, 2013

- a. Paul J Baffa**
- b. Thomas J Kane**
- c. Darel Mayo**

c. November 1, 2013

- 1. JoAnn Gentry**
- 2. Diahann Luna**
- 3. Jodi Pace**
- 4. Jeffrey W Smith**

d. December 1, 2013

- 1. Paul J. Louis**

MOTION 10-13-04	
Motion:	Approve Section IV a. b. c. and d. for Normal Retirement
Moved by:	P. Turley
Seconded by:	S. Fay
Discussion:	The Board has received all documentation for retirement.
In Favor:	Unanimous
Motion:	Passed

V. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. **Gregory Milburn (Liza)**
- b. **Robert C Randal (Lorene)**

MOTION 10-13-05	
Motion:	Approve Section V. a. and b. for Survivor Benefit
Moved by:	P. Turley
Seconded by:	S. Fay
Discussion:	The Board has received all documentation for Survivor Benefit.
In Favor:	Unanimous
Motion:	Passed

VI. DEATH BENEFITS - --The following applications have been filed and are presented for Local Board consideration:

- a. **None**

VII. REQUEST TO REMAIN IN ASRS/CORP –

The following application has been filed and presented to the Local Board consideration:

- a. **John Jepsen – Request to remain in CORP.** Current position: Corrections Officer II, new position Administrative Assistant II. Has 9.3 years of service in CORP.

MOTION 10-13-6	
Motion:	Deny request to remain in CORP
Moved by:	S. Fay
Seconded by:	C. McWilliams
Discussion:	The Board reviewed the request to remain in CORP. The Board stated that the remaining years of service in order to retire (11 years) is not justified. Mr. Jepsen did not provide an explanation or attend the meeting.
In Favor:	Unanimous
Motion:	Passed

- b. **Peter F. Zepeda – Request to remain in CORP.** Rescinded his request, no action taken

VIII. GENERAL DISCUSSION –

- a. **Board Meetings Dates for 2014**

With except of January, the Board selected the first Thursday of every month. January 2014 will be on the second Thursday of January do to the close proximity to New Years Day holiday.

Date	Day	Time	Location
January 9	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
February 6	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
March 6	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
April 3	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
May 1	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
June 5	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
July 3	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
August 7	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
September 4	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
October 2	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
November 6	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ
December 4	Thursday	10:00 a.m.	1831 W Jefferson 2 nd Flr Computer Room Phoenix, AZ

IX. CALL TO PUBLIC – None

Meeting adjourned at **11:06 am**
 Transcribed on 7th day of October 2013.

Jeffrey G. Potter, Local Board Secretary