

**PUBLIC MEETING MINUTES
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday, November 1, 2012 11:00 a.m.** at 1831 W Jefferson, Phoenix, AZ 85007.

Present at the meeting were the following individuals:

George Herman, Board Member/Acting Chair
Carson McWilliams, Board Member
Jeffrey Potter, Board Secretary
Christopher Hess – CORP Member

Paul Turley, Board Member
Staci Fay, Board Member
Brian Luse – Asst. Attorney General

Michael Smarik, Board Chair - Absent
Pamela Linnins, Asst. Attorney General - Absent

Mary Turner, Pension Benefit Coordinator - Absent

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **acting Chair, George Herman** at **11:00 a.m., Thursday, November 1, 2012.**

II. APPROVAL OF MINUTES –

MOTION 11-12-01	
Motion:	Approval of Public and Executive Session Minutes from October 4, 2012
Moved by:	Paul Turley
Seconded by:	Carson McWilliams
Discussion:	None
In Favor:	Unanimous
Motion:	Passes

III. DISABILITY RETIREMENTS –

a. Steven Nettles (Ordinary)

Jeffrey Potter reported that the physician has the paperwork and is in the process of reviewing. No Board action required.

IV. NORMAL RETIREMENTS –

The following applications have been filed and are presented for Local Board consideration:
The Board has received all retirement documentation from all applicants.

a. November 1, 2012

- 1. Richard M. Galvez**
- 2. Henry Gonzales**
- 3. Clarence H. McClenny**
- 4. Robert D. Michaud**
- 5. Dorothy C. Nelson**
- 6. John W. Raber**
- 7. Thomas E. Schaff**

b. December 1, 2012

- 1. Misty R. Briggs**
- 2. Matthew C. Daters**
- 3. Richard K. Klarr**

c. January 1, 2013

- 1. Marlene A. Ortega**

MOTION 11-12-02	
Motion:	Approve retirements for IV a,b,c
Moved by:	Paul Turley
Seconded by:	Carson McWilliams
Discussion:	Jeffrey Potter stated that the Board is in possession of all documentations
In Favor:	Unanimous
Motion:	Passes

V. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. **Albert Hartley (Nancy)**
- b. **David R Hernandez (Maria – 3 Kids)**
- c. **Conrad Luna (Dawn)**
- d. **William Sichi (Norma)**
- e. **Arthur R. Streper (Marcia)**

MOTION 11-12-03	
Motion:	Approve Survivor Benefits for V a,b,c,d,e
Moved by:	Carson McWilliams
Seconded by:	Staci Fay
Discussion:	Jeffrey Potter stated that the Board is in possession of all documentation.
In Favor:	Unanimous
Motion:	Passes

VI. DEATH BENEFITS - --The following applications have been filed and are presented for Local Board consideration:

- a. **Dallas K. Augustine**
- b. **Jaclyn Lee (Judith)**
- c. **Shirley A. Perow (Brandie)**

MOTION 11-12-04	
Motion:	Approve Death benefits for VI a,b,c
Moved by:	Stacy Fay
Seconded by:	Paul Turley
Discussion:	Jeffrey Potter stated that the Board is in possession of all documentation.
In Favor:	Unanimous
Motion:	Passes

VII. REQUEST TO REMAIN IN ASRS/CORP –

The following applications have been filed and are presented for Local Board consideration:

- a. **Christopher Hess – Request to remain in CORP.** Has over 14 years of credited service in CORP.

MOTION 11-12-05	
Motion:	Approve VII. a. to remain in CORP
Moved by:	Carson McWilliams
Seconded by:	Paul Turley
Discussion:	Approved because of 14 years of service
In Favor:	Unanimous
Motion:	Passes

VIII. GENERAL DISCUSSION –

- a. **December Meeting** – Due to scheduling conflicts the December meeting time will change to 1:00 PM on December 6th.
- b. **2013 Board Meeting Schedule.** Board reviewed 2013 Board Meeting schedule. Two revisions were made. Schedule will be given to Patricia Smarik in order to reserve the room.
- c. **Job Code changes** – The current list of available CORP positions in DOC required updating due to privatization of health Services and Personnel Rule changes. Positions no longer available will be removed from the list. An additional column showing Job Code numbers for uncovered positions.

MOTION 11-12-06	
Motion:	Approve formatting changes to the list.
Moved by:	Paul Turley
Seconded by:	Carson McWilliams
Discussion:	Two columns for job codes: covered and uncovered. Elimination of positions no longer available.
In Favor:	Unanimous
Motion:	Passes

Pre-Existing Medical Exam – No issues with the form. Mary Turner will review the form with Diann Staymates.

IX. CALL TO PUBLIC – None

Meeting adjourned at **11:17 am**
 Transcribed this 1st day of November 2012.

Jeffrey G. Potter, Local Board Secretary