

**PUBLIC MEETING MINUTES  
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD  
ARIZONA DEPARTMENT OF CORRECTIONS**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday, March 7, 2013 10:00 a.m.** at 1831 W Jefferson, Phoenix, AZ 85007.

Present at the meeting were the following individuals:

Michael Smarik, Board Chair  
Carson McWilliams, Board Member  
Staci Fay, Board Member  
Jeffrey Potter, Board Secretary

George Herman, Board Member  
Paul Turley, Board Member  
Pamela Linnins, Asst. Attorney General  
Mary Turner, Pension Benefit Coordinator

Christopher Rowley - Member

- I. CALL TO ORDER** – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:01 a.m., Thursday, March 7, 2013.**
- II. APPROVAL OF MINUTES** –

MOTION 03-13-01	
Motion:	Approval of Public and Executive Session Minutes from February 7, 2013
Moved by:	Carson McWilliams
Seconded by:	Paul Turley
Discussion:	No additions, corrections, or deletions.
In Favor:	Unanimous
Motion:	Passed

**III. DISABILITY RETIREMENTS** –

- a. Keri Blasé (Ordinary)** – Board will be receiving a new application from Ms. Blasé attorney. In addition the Board received the Input Form for the disability application electronically. No new medical documentation was provided. The Board directed Ms. Turner that she can use the medical documentation provided from the first application.
- b. Daniel Hernandez (Ordinary)** – Independent Medical Exam (IME) has been scheduled for March 12, 2013.
- c. Stephen Nettles – (Ordinary)** – The Board received and reviewed the IME and completed questionnaire from the doctor.

MOTION 03-13-02	
Motion:	Approval of Ordinary Disability
Moved by:	Staci Fay

Seconded by:	Paul Turley
Discussion:	IME and forms from the doctor confirm Mr. Nettles disability
In Favor:	Unanimous
Motion:	Passed

- d. **Christopher Rowley – (Ordinary)** – The Board received an application and medical documents for ordinary disability. Multiple examples of missing medical documentation were discussed. The medical documentation provided shows the condition began when the member was 12 years old. In addition, Mr. Rowley had several medical examinations in 2005.

Mr. Rowley confirmed that his back issue started when he was 12 years old and has had multiple doctor and hospital visits to assist in controlling pain. Mr. Rowley also stated that he has been notified by the Department that due to his medical condition, he cannot remain as a corrections officer. He has been working with Employee Relations to see if there is a position available for him. Mr. Rowley stated that he has 19 years of service and wants to continue to work until he reaches 20 year retirement.

Mr. Rowley was offered a position at ASPC-Douglas as a trainer, but due to travel, he did not accept the position. Mr. McWilliams told Mr. Rowley to contact him and he will see if he can assist him in getting a CORP position.

MOTION 03-13-03	
Motion:	Deny Ordinary Disability
Moved by:	Paul Turley
Seconded by:	Staci Fay
Discussion:	Documentation shows injury occurred before September 26, 2008 and prior to working for ADC. Not eligible for Ordinary Disability
In Favor:	Unanimous
Motion:	Passed

- e. **Richard J. Wink (Ordinary)** – The Board reviewed Dr. Parker’s comments and completed form. Based on the exam Dr. Parker stated that Mr. Wink’s condition does not meet the statutory definition for ordinary disability

MOTION 03-13-04	
Motion:	Deny application for disability based on the IME.
Moved by:	Paul Turley
Seconded by:	Carson McWilliams
Discussion:	IME states not disabled
In Favor:	Unanimous
Motion:	Passed

**IV. NORMAL RETIREMENTS –**

The following applications have been filed and are presented for Local Board consideration:  
 The Board has received all retirement documentation from all applicants.

**a. March 2013**

- 1. Willie L Burnett**
- 2. Frank M Cienfuegos**
- 3. Richard A Fisher**
- 4. Steven Griswold**
- 5. Charles W Harris**
- 6. Douglas D Johnson**
- 7. Jeanne Morin (Forms not received)**
- 8. Richard J Paterson**
- 9. Valentino R Ramirez**
- 10. Sandra Rasmussen**
- 11. Sylvester E Rhodes**
- 12. Alan L Wesley**
- 13. James R Yielding**

**b. April 2013**

- 1. Richard O Candler**
- 2. Richard A Castro**
- 3. Jerry Dunn**
- 4. Janet L Hsieh**

**c. May 2013**

- 1. David C Feinberg**
- 2. Barbara A McCorkendale**
- 3. Richard L Rindahl**

MOTION 03-13-05	
Motion:	Approve retirements for IV a,1-6, 8-13 IV a.7 – waiting on documentation
Moved by:	Carson McWilliams
Seconded by:	Paul Turley
Discussion:	Mary Turner stated that the Board is in possession of all documentations except a. 7
In Favor:	Unanimous
Motion:	Passed

**V. SURVIVOR BENEFITS –** The following applications have been filed and are presented for Local Board consideration:

**a. None**

**VI. DEATH BENEFITS** - --The following applications have been filed and are presented for Local Board consideration:

a. **None**

**VII. REQUEST TO REMAIN IN ASRS/CORP** –  
The following application has been filed and presented to the Local Board consideration:

a. **Geoffrey Scott – request to remain in ASRS**

MOTION 03-13-06	
Motion:	Approve request to remain in VII a. to remain in ASRS.
Moved by:	Carson McWilliams
Seconded by:	Paul Turley
Discussion:	Has over 8 years in ASRS.
In Favor:	Unanimous
Motion:	Passed

**VIII. GENERAL DISCUSSION** –

- a. **Board meeting minutes** – The Board Secretary uses a tape recorder to assist with meeting minutes. There have been requests for copies, but the Board does not have the equipment to copy tapes. All Board meeting minutes are kept forever.
- b. **Tape retention** – The current format for taping does not allow for ease of storage, security, and tape will degenerate over time. Currently there is no retention for tapes. The Board requested that tapes should be retained for one year and that the Board needs to order a digital recorder.
- c. **Comment Cards** – Mary Turner provided a sample of a comment card the Board could use to assist the Board and guest.

**IX. CALL TO PUBLIC** – **None**

Meeting adjourned at **10:51 am**  
Transcribed on 7th day of March 2013.

---

Jeffrey G. Potter, Local Board Secretary