

**PUBLIC MEETING MINUTES  
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD  
ARIZONA DEPARTMENT OF CORRECTIONS**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday, June 7, 2012 11:00 a.m.** at 1831 W Jefferson, Phoenix, AZ 85007.

Present at the meeting were the following individuals:

Michael Smarik, Acting Board Chair  
George Herman, Board Member  
James O’Neil, Board Chair - Absent  
Jeffrey Potter, Board Secretary

Paul Turley, Board Member  
Brian Luse – CORP Board Attorney  
Staci Fay, Board Member - Absent  
Mary Turner – Pension Benefit Coordinator

Steven Bender, Member

Karyn Christe, Member

**I. CALL TO ORDER** – Local board meeting called to order by **M. Smarik** at **11:00 a.m., Thursday, June 7, 2012.**

**II. APPROVAL OF MINUTES –**

MOTION 06-12-1	Approval of Public and Executive Session Minutes
Motion:	Approval of Public Session and Executive Minutes from May 3, 2012, Public Minutes for May 9, 2012 Special Session.
Moved by:	Mr. Turley
Seconded by:	Mr. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passes

**III. DISABILITY RETIREMENTS** – Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature and A.R.S. 38-841.03 (2) - discussion of records exempt by law from public inspection (e.g. medical records). The Executive Session may be required to discuss medical histories.

**a. Cory Kuykendall (Accidental)** – Brian Luse received letter from attorney and replied. Board reviewed the letter from Mr. Kuykendall’s attorney and Brian’s reply. No action required.

**b. Stephen Nettles (Ordinary)** – Requesting a rehearing  
The Board reviewed the additional documentation sent by Mr. Nettles. The Board questioned whether the or not the back injury is somehow related to the cancer or the treatment. The Board requested to contact the doctor to see if the two issues are related and if so, how. Mary Turner will contact the doctor’s office and will report the results at the next Board meeting.

**c. Processing Disability Claims**

Mary Turner presented documentation sent to members requesting a disability retirement. Mary reported that she sends the same packet to all members. Some members do not complete the form correctly or do not submit proper documentation. This has caused a delay in processing and reporting the disability to the Board for review. Mary was looking for directions in how to assist members with completing the forms and sending the required documentation.

Michael Smarik suggested a check list to help the member insure that they have accurately completed there tasks. Michael stated that once they implemented the check list for RASL, it dramatically improved their submissions. Mary will look into creating a disability check list.

**IV. NORMAL RETIREMENTS** –

The following applications have been filed and are presented for Local Board consideration:  
The Board has received all retirement documentation from all applicants.

- a. **May 1, 2012**
  - 1. **Arthur Maldonado**
  
- b. **June 1, 2012**
  - 1. **Kenneth C. Hawkins**
  - 2. **Lazaro L. Hurtado**
  - 3. **William S. Jamison**
  - 4. **Christopher E. Marlette**
  - 5. **Blanca S. Ochoa**
  - 6. **Richard C. Ryan**
  - 7. **Kandy L. Smith**
  - 8. **Betty J. Thompson**
  - 9. **Steven J. Turner**
  
- c. **July 1, 2012**
  - 1. **Daniel V. Avino**
  - 2. **Helen I Barreras**
  - 3. **Leonor A. Carbaljal**
  - 4. **Janice B. Davis**
  - 5. **Polly M. Delaney**
  - 6. **David L. Goodrum**
  - 7. **Patrick J. Griffitt**
  - 8. **John R Gutierrez**
  - 9. **Annette J. Jasinsky-Gruber**
  - 10. **Roy W. Martin**
  - 11. **Rodney E. Olson**
  - 12. **Richard K. Penn**
  - 13. **Martin J. Raftery**
  - 14. **Helen M. Spencer**
  - 15. **Elsie M. Stowell**
  - 16. **Lawrence E. Tatro**
  - 17. **Howard F. Theetge**
  - 18. **Toby M. Underwood**
  - 19. **Juan A Villarreal**
  - 20. **Elizabeth Ybarra**

MOTION 06-12-3	Approval Normal Retirements
Motion:	To approve items IV a. 1, b. 1-6,8,9, and c. 1-20 for retirement. Item c.7. Approved when final documentation is received.
Moved by:	Mr. Turley
Seconded by:	Mr. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passes

V. **SURVIVOR BENEFITS** -- Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature. The following applications have been filed and are presented for Local Board consideration:

a. **Donald Thomas (Sandy)**

MOTION 06-12-4	Approval Survivor Benefits
Motion:	To approve items V a for Survivor Benefits
Moved by:	Mr. Turley
Seconded by:	Mr. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passes

VI. **DEATH BENEFITS** - -- Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature. The following applications have been filed and are presented for Local Board consideration:

a. **Billy Gilchrist (Billy)**

MOTION 06-12-5	Table Death Benefits
Motion:	To Table items VI. a.
Moved by:	Mr. Turley
Seconded by:	Mr. Herman
Discussion:	Requires documentation to be signed and delivered to the Board. Table until next Board Meeting.
In Favor:	Unanimous
Motion:	Passes

b. **Lori Ruark (Amanda)**

MOTION 06-12-6	Approval Death Benefits
Motion:	To approve items VI b for Death Benefit upon receipt of final documentation.
Moved by:	Mr. Turley
Seconded by:	Mr. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passes

**VII. REQUEST TO REMAIN IN ASRS/CORP –**

The following applications have been filed and are presented for Local Board consideration:

**a. Lloyd Stenglein – request to remain in CORP**

MOTION 06-12-7	Rescind CORP membership
Motion:	To Rescind the original approval to remain in CORP.
Moved by:	Mr. Herman
Seconded by:	Mr. Turley
Discussion:	When Mr. Stenglein completed the waiver form, he indicated that he had a little over 1 year of credited service in CORP. An audit of his records indicates that he did not have the required minimum of 5 years of credited service in CORP. He had terminated his employment previously and refunded his CORP contributions, therefore he was ineligible to request a CORP waiver.
In Favor:	Unanimous
Motion:	Passes

**b. Steve Bender – request to remain in CORP**

MOTION 06-12-8	Remain in CORP
Motion:	To Approve the request to remain in CORP
Moved by:	Mr. Herman
Seconded by:	Mr. Turley
Discussion:	Health Services member accepting monitor position. Member has over 10 years of credited service.
In Favor:	Unanimous
Motion:	Passes

**c. Karyn Christie – request to remain in CORP**

MOTION 06-12-9	Remain in CORP
Motion:	To Approve the request to remain in CORP
Moved by:	Mr. Herman
Seconded by:	Mr. Turley
Discussion:	Member is looking at retiring in one year. The member informed board that she is planning to retire in 12 months when she turns 62 so she and her husband can sail around the world.
In Favor:	Unanimous
Motion:	Passes

**VIII. GENERAL DISCUSSION –** Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature.

- a. **Pre-existing Physical Exams Questions**– A list of question were reviewed by the Board. Board requested to be added to next month’s agenda and invite Diann Staymates to determine if any answers need further definition.
- b. **Job Classification** – DC Planning and Research Supervisor AUN06447

MOTION 06-12-10	DC Planning and Research Supervisor AUN06447
Motion:	DC Planning and Research Supervisor position to be under ASRS
Moved by:	Mr. Herman
Seconded by:	Mr. Turley
Discussion:	Management requesting the position is under ASRS.
In Favor:	Unanimous
Motion:	Passes

- c. **Department vs. Job Classification** – Mary Turner presented statutes that show the differences between CORP and PSPRS on defining Accidental Disability. CORP definition using the term “within the employee’s department”, PSPRS this is blank “within the employee’s job classification”.
- d. **New membership rules for rehires** – With the reduction in force a question of CORP membership start date was presented. Currently all directions received from PSPRS is that a member’s latest hire date is the date you to determine retirement eligibility. PSPRS has been telling members that if they leave their funds on account, then come back to CORP, the member would be under the rules of the original hire date. This goes against what has been done in the past. If a member calls, they will be directed to PSPRS for an answer until the Board receives a written correspondence from PSPRS on this issue.
- e. **CORP Training Class** – Informed Board of training class. Group will be leaving from Center Office. The board members may travel and /or lunch together which may create a quorum. No legal actions will be discussed, proposed, or taken during these travel or lunch periods.

**IX. CALL TO PUBLIC – None**

Meeting adjourned at **11:41 pm**  
 Transcribed this 8th day of June 2012.

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Jeffrey G. Potter, Local Board Secretary