

**PUBLIC MEETING MINUTES
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday February 6, 2014 10:02 a.m.** at the **Department of Corrections, 1831 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	George Herman, Board Member
Paul Turley, Board Member	Pamela Linnins, Asst. Attorney General arrived at 10:02 a.m.
Carson McWilliams, Board Member - Absent	Staci Fay, Board Member - Absent
Jeffrey Potter, Board Secretary	Mary Turner, Pension Benefit Coordinator

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:02 a.m., Thursday February 6, 2014.**

II. APPROVAL OF MINUTES –

MOTION 02-14-01	
Motion:	Approval of Public and Executive Session Minutes from January 9, 2014.
Moved by:	P.Turley
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

III. DISABILITY RETIREMENTS –

a. None

IV. NORMAL RETIREMENTS –

The following applications have been filed and are presented for Local Board consideration:
The Board has received all retirement documentation from all applicants.

a. February 1, 2014
1. Scott Cusack

- 2. **Chad Haire**
- 3. **Perry Longfellow**
- 4. **Frances Loya**
- 5. **Charlie Tuft**

b. March 1, 2014

- 1. **Hector Vasquez**
- 2. **Ramon Yanez**

c. April 1, 2014

- 1. **Graylan Bales**
- 2. **John Long**

d. May 1, 2013

- 1. **Richard Reinke**

e. July 1, 2013

- 1. **Daniel Bojorquez Jr**
- 2. **Max Evans**

f. Deferred Annuity

- 1. **Pamala Rider (February 1, 2014)**
- 2. **Suzanne Curley (March 1, 2014)**
- 3. **Robert Wood (April 1, 2014)**

g. Rescinding Retirement

- 1. **Robert Nyswaner**

MOTION 02-14-02	
Motion:	Table Items IV b.1 and IV e.1
Moved by:	P. Turley
Seconded by:	G.Herman
Discussion:	Both applications are incomplete, will table until next meeting giving members time to complete.
In Favor:	Unanimous
Motion:	Passed

MOTION 02-14-03	
Motion:	Approve retirements for IV a. 2-5, b. 2, c 1-2, d 1, e 2, f 1-3 and approve retirements for IV a. 1 once the Board receives final paperwork.
Moved by:	P. Turley
Seconded by:	G.Herman
Discussion:	IV a. 1, b. 1, and e. 1 are missing final paperwork
In Favor:	Unanimous
Motion:	Passed

MOTION 02-14-04	
Motion:	Grant the rescinding of IV g. 1 retirement
Moved by:	P. Turley
Seconded by:	G.Herman
Discussion:	Mr. Nyswaner requested his retirement be rescinded.
In Favor:	Unanimous
Motion:	Passed

V. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. **John Holmes (Barbara)**
- b. **Tom Lamb (Crystal)**
- c. **Juan Montelongo (Julia)**
- d. **Cecil Shockley (Mary Jo)**

MOTION 02-14-05	
Motion:	Approve Survivor benefit for V a., b., c., d., with V a. pending receiving final documents.
Moved by:	P. Turley
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

VI. DEATH BENEFITS - --The following applications have been filed and are presented for Local Board consideration:

MOTION 02-14-06	
Motion:	Request for Executive Session to discuss legal issues with beneficiaries at 10:09 am
Moved by:	P. Turley
Seconded by:	G. Herman
Discussion:	Required for legal advice
In Favor:	Unanimous
Motion:	Passed

Returned from Executive Session at 10:26 am

- a. **Qualified dependent – how to handle unborn child.** The Board instructed Mary Turner to ask the beneficiary if she was making the claim as the designated beneficiary or as the executor of the estate.

b. Don Diggs (Deidra, Derek)

MOTION 02-14-07	
Motion:	Approve VI b. for a Death Benefit
Moved by:	P. Turley
Seconded by:	G. Herman
Discussion:	Board have received all documentation
In Favor:	Unanimous
Motion:	Passed

c. Michelle O’Brien – review of documents provided by PSPRS. The requested Mary Turner to ask Dianna O’Connor for an updated Power of Attorney POA (dated after the revocation of the first POA).

MOTION 02-14-08	
Motion:	Request for Executive Session to discuss legal issues with beneficiaries at 10:30 am
Moved by:	P. Turley
Seconded by:	G. Herman
Discussion:	The Board needs legal advice for the documentation sent to the Board from PSPRS.
In Favor:	Unanimous
Motion:	Passed

VII. Return from Executive Session at 10:44 am

REQUEST TO REMAIN IN ASRS/CORP –

The following application has been filed and presented to the Local Board consideration:

a. Nina Wright - Correctional Education Program Teacher (CEPT) AUN08288 – Request to remain in ASRS

Ms. Wright has 10.78 years of service in ASRS. Ms. Wright accepted a position as CEPT and is requesting to stay in ASRS.

MOTION 02-14-09	
Motion:	Approve Nina Wright to remain in ASRS in the position of CEPT
Moved by:	P. Turley
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

VIII. GENERAL DISCUSSION –

a. Board position expiration

1. **Governor Appointed Members**, two position expires on 9/27/14
Discussed the process to inform the Governor’s Office on the expiration of the two members. The concern was the last time the appointees time expired, it took several months before replacements where assigned. Both Michael Smarik and George Herman stated that they would like to continue as Board members for another term.
2. **Elected Members**, two positions expire on 12/29/14
Discussed the timing when to start the voting process. The voting process will be online and should allow six weeks to vote for two nominees. Since the current two elected Board members are on the same four year election cycle, it was determined that one position will be for a four year term and the second position will be for a two year term.

IX. CALL TO PUBLIC –

The Board has experienced issues with the public that has caused concern with member’s safety. There have been two cases of members of the public bring a pocket knife to the meeting. There also was an incident that one of the Pension Benefit Coordinators felt threaten by a public member. The Board will insure that an appropriate individual will be present at any Board meeting that is attended by the public. No legal action was taken.

No public present.

Transcribed on 10th day of January 2014.

Jeffrey G. Potter, Local Board Secretary