

# EARNED INCENTIVE PROGRAM

The Earned Incentive Program is a system of graduated rewards and sanctions encouraging inmates to practice pro-social, responsible behavior throughout their sentence. A pro-social lifestyle is more than complying with rules. It encompasses program completions, following medical and mental health directives, fulfilling restitution requirements, participating in restorative justice activities, and improving relationships with self and others. Each inmate's Corrections Plan shall be tailored to their specific risk, needs and time to serve and includes all facets of their daily life. Inmates will make decisions, solve problems and be held accountable commensurate with their custody level for the duration of their incarceration.

## What can affect an inmate's phase?

Completion or refusing to participate in required programs. This can include work assignments, GED, functional literacy, Work Based Education, and self improvement programs.  
Disciplinary violations  
Work and program evaluations

## What areas of the inmate's activities are affected by his phase placement?

Recreation	Property
Hobby Craft	Visitation
Phone privileges	Store Purchases

## How does this affect me as a visitor?

An inmate's visitation is affected by his phase placement. Below is a breakdown of the visitation schedules:

Visitation periods will be in four hour blocks each weekend starting at 8:00 A.M. to 12:00 P.M. and 12:00 P.M. to 4:00 P.M.

## Minimum and Medium Custody

**Phase I Inmates** — will have one (1) four hour block each weekend. Phase I inmates cannot visit on holidays or food visit days.

**Phase II Inmates** — will have three (3) four hour blocks each weekend. Phase II inmates cannot visit during Phase III only visits.

**Phase III Inmates** — will have four (4) four hour blocks each weekend.

**Holiday visits** are an eight (8) hour visitation day for Phase II and Phase III inmates.

## Close Custody

**Phase I Inmates** — will have one (1) four hour block each weekend. Phase I inmates cannot visit on holidays or food visit days.

**Phase II Inmates** — will have two (2) four hour blocks each weekend. Phase II inmates cannot visit during Phase III only visits.

**Phase III Inmates** — will have three (3) four hour blocks each weekend.

**Holiday visits** are an eight (8) hour visitation day for Phase II and Phase III inmates only.

## FOOD VISITS

Inmates in Phase I do not receive food visits and cannot visit during food visits.

Medium Custody inmates in Phase II will receive two (2) food visits a year, but cannot visit during Phase III only visits.

Medium Custody inmates in Phase III will receive four (4) food visits a year.

Close Custody inmates in Phase III will receive two (2) food visits a year.

Saturdays – Inmates with last name beginning with **A-L** will visit. (This will rotate every other food visit as determined by the unit Deputy Warden).

Sundays – Inmates with last name beginning with **M-Z** will visit. (This will rotate every other food visit as determined by the unit Deputy Warden).

**(This will rotate every other food visit as determined by the unit Deputy Warden).**

## **Valentine's Day Food Visit (Phase III Only)**

Feb. 14/15, 2015. (Sat/Sun) – Kaibab (Medium only)

Feb 07/08, 2015 (Sat/Sun) – Coronado & Apache

## **Mother's Day Food Visit (Phase II and Phase III)**

May 02/03, 2015 (Sat/Sun) – Coronado & Apache

May 16/17, 2015 (Sat/Sun) – Kaibab (Medium and Close\*)

## **Father's Day Food Visit (Phase II and Phase III)**

June 13/14, 2015 (Sat/Sun) – Coronado & Apache

June 20/21, 2015 (Sat/Sun) – Kaibab (Medium only)

## **Labor Day Food Visit (Phase III Close Custody only)**

Sep. 05/06, 2015 (Sat/Sun) – Kaibab (Close only\*)

## **Veteran's Day Food Visit (Phase III Only)**

Nov. 14/15, 2015 (Sat/Sun) – Kaibab (Medium only)

Nov. 07/08, 2015 (Sat/Sun) – Coronado & Apache

**= Close Custody is Phase III only**

**It is the responsibility of the inmate to notify visitors of any change of Phase/Visitation status.**

## HOLIDAY VISITS

### **Inmates in Phase I are not allowed holiday visits**

Inmates in Phase II are allowed five (5) holiday visits per year:

New Year's Day –	<b>Thursday 01/01/15</b>
Mother's Day –	<b>Sunday 05/10/15</b>
Father's Day –	<b>Sunday 06/21/15</b>
Independence Day –	<b>Saturday 07/04/15</b>
Veteran's Day –	<b>Wednesday 11/11/15</b>

Inmates in Phase III are allowed seven (7) holiday visits per year. All of Phase II visits as well as:

Valentine's Day –	<b>Saturday 02/14/15</b>
Labor Day –	<b>Monday 09/07/15</b>

**Holiday visits:** are an eight (8) hour visitation day *for Phase II and Phase III inmates only.*

## FOOD VISIT REGULATIONS

**Permissible food items shall be wrapped in clear plastic or wax paper, or stored in a clear, see-through plastic container.**

### **Allowable food items are as follows:**

Meat - must be prepared and properly packed prior to entering the unit. Meat shall be deboned, sliced, shredded, diced, or minced.

Salad – Dressing may be brought in a separate, see-through plastic container.

Vegetables - shall be shredded, sliced, or diced. No corn-on-the-cob, but corn may be brought in a see through plastic container.

Baked potatoes - shall be cut in half prior to entering the unit.

Fruits - shall be peeled and quartered/sliced. No whole fruit will be permitted with exception to small fruit such as grapes, cherries, or berries.

Pre-cooked casseroles - in serving portions.

Tamales - must be husked and cut in half.

Bread - must be pre-sliced.

Cheese - must be sliced or grated.

Tortillas.

Pie(s) and cake(s) - must be pre-cut into serving portions.

Ice cream - must be in original sealed/unopened container not to exceed one pint per person.

Ice - limited to one bag. Ice may be kept in the bag or loose in the cooler.

Condiments – (salt, pepper, etc.) in pre-packaged, single serving packets.

Utensils - forks and spoons only; shall be light-weight and disposable (plastic).

Paper plates and cups only. No Styrofoam.

Permissible food items shall be pre-cooked and/or properly prepared prior to arrival, wrapped in plastic or wax paper, or stored in a plastic see-through container. Visitors shall provide their own plastic bags/containers. These items will not be provided by the units.

All food containers and utensils, per group, must fit into one ice chest/container, which shall be no larger than 36-quart size and must be able to clear the metal detector.

No more than two different groups of visitors may visit the same inmate at the same time and no more than two different ice chests/containers may be with an entire group of visitors during the visit.

No food shall be cut on site. All food must be cut and pre-packaged into serving portions prior to arrival.

### **Prohibited items are as follows:**

Glass, metal, or non-see-through containers.

Appliances of any type.

All food not consumed during the visit shall be removed by the visitor.

No beverages shall be allowed into visitation on food visit days. Beverages may be purchased as normal inside of visitation.

## **HOLIDAY PHOTOS**

New Year's Day –	<b>Thursday 01/01/15</b>
Mother's Day –	<b>Sunday 05/10/15</b>
Independence Day –	<b>Saturday 07/04/15</b>
Veteran's Day –	<b>Wednesday 11/11/15</b>

## VISITATION

2015

ARIZONA DEPARTMENT OF  
CORRECTIONS

# ASPC-WINSLOW

## EARNED INCENTIVE PROGRAM



**ASPC-WINSLOW COMPLEX:** 928-289-9551

**CORONADO VISITATION:** extension #2725

**KAIBAB VISITATION:** extension #5557

**APACHE VISITATION:** 928-337-4845 extension #3106