

COTA RULES OF CONDUCT

Cadets SHALL NOT:

1. Possess alcohol on campus or return to COTA within eight (8) hours of consuming alcohol.
2. Possess personal weapons (e.g., firearms, knives, batons, mace, stun devices), explosives or ammunition at COTA.
3. Cheat, lie or steal. Infractions will result in disciplinary action up to and including dismissal.
4. Be late. Tardiness will not be tolerated. Tardiness may result in disciplinary action, up to and including dismissal.
5. Become romantically or sexually involved with other cadets while assigned to COTA. Accordingly, cadets shall not participate in hand-holding and/or other physical displays of affection.
6. Engage in a romantic, sexual, financial or close personal relationship with COTA staff.
7. Have food delivered to the academy or return to the academy with prepared food (e.g., pizza, hamburgers, Chinese food).
8. Go to the parking lot during the training day unless granted permission. In addition, they shall not loiter in the parking lot after hours.
9. Possess cell phones in restricted areas marked with the yellow signage in the classroom area.
 - Commuters may store cell phones in the classroom closet; otherwise, cell phones are prohibited from possession or use in the classroom area and during business hours unless given permission by the Class Sergeant.
 - Residential cadets may store cell phones in their locked vehicle or locked room.
 - Cadets shall immediately report a lost or misplaced cell phone to COTA staff and complete an Information Report before the end of the instructional day.

COTA TESTING AND ACADEMIC STANDARDS

PURPOSE: COTA Cadets are expected to meet the performance objectives listed in the COTA curriculum. Cadets shall be tested each week to measure their understanding and retention of the performance objectives.

SECTION ONE: ACADEMIC STANDARDS

3.1.1 Cadets shall be given a weekly exam per the COTA schedule.

3.1.2 A score of seventy percent shall be a passing score for all weekly exams, in accordance with Arizona POST Rule R13-4-205D.

3.1.2.1 Cadets who fail an exam shall receive remedial training from the Class Sergeant, prior to the re-exam.

3.1.2.2 Cadets who fail a weekly written exam shall be given one opportunity to retest on that exam. Cadets can be retested on up to three different weekly exams.

3.1.2.3 A post-exam review shall be conducted **only** after each weekly exam and retests have been administered and scored.

3.1.2.4 The Class Sergeant will ensure that each exam question during the review is discussed and the correct answer given to the class.

3.1.3 A Cadet who fails the weekly exam **and** the re-test shall be dismissed in accordance with Arizona POST Rule R13-4-205D, section 3b.

3.1.4.2 Cadets who fail four different weekly exams shall be dismissed.

SECTION TWO: FIREARMS STANDARDS

3.1.4 Cadets shall be afforded up to three attempts to qualify with the service pistol and/or shotgun at the firing range.

3.1.4.1 Cadets who fail to qualify within three range qualification sessions shall be afforded remedial training by the COTA Firearms Instructor/Class Sergeant.

3.1.4.2 Cadets shall receive up to two additional range qualification sessions, administered by a **different firearms instructor**, if available, in order to shoot a qualifying score.

3.1.4.3. Cadets who fail to qualify, yet score within 10% of the qualifying requirement with a mandatory service weapon, may be recycled or recommended for dismissal at the discretion of the COTA Commander.

3.1.4.4 Cadets who fail to qualify within 10% of the qualifying score shall be dismissed.

SECTION THREE: PHYSICAL TRAINING STANDARDS

3.1.5 Cadets will be given two physical fitness (PT) tests during the seven week academy to determine their progress. Cadets who fail the final physical fitness test shall be provided two opportunities to pass prior to graduation. Cadets shall pass the physical fitness requirements to be eligible for graduation.

3.1.5.1 Cadets who pass all aspects of the Week 5 physical fitness test will be exempt from taking additional physical fitness tests.

3.1.5.2 Cadets who fail the Final physical fitness test shall be provided two opportunities prior to graduation to pass.

3.1.5.3 Cadets who fail to meet the physical fitness requirements by the date of graduation may be placed into the Extended Physical Training (EPT) Program, or recommended for dismissal, at the discretion of the COTA Commander.

3.1.5.3.1 Eligibility for the EPT Program will be determined by reviewing prior PT test scores. Cadets that show improvement during the seven week academy and perform within 10% of physical standards requirements may be eligible for EPT.

3.1.5.3.2 Progress of Cadets participating in EPT will be reviewed weekly to determine if the Cadet still meets eligibility requirements.

3.1.5.3.3 EPT will be offered for a maximum period of two weeks. Cadets who fail to meet the PT standards within that time frame will be recommended for dismissal.

(Rev. 01/13/15)

**ACKNOWLEDGEMENT OF COTA RULES OF CONDUCT
COTA TESTING AND ACADEMIC STANDARDS**

My signature below indicates that I have received, read, understand and will abide by the COTA Rules of Conduct and the COTA Testing and Academic Standards.

Employee Printed Name

COTA Class #

Employee's Signature

Date