

**PUBLIC MEETING MINUTES FOR
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

August 4, 2016

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday August 4, 2016 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

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| Michael Smarik, Board Chair (Absent) | Timothy Cox, Board Member |
| Judy Frigo, Board Member | Glenn Pacheco, Board Member |
| Carson McWilliams, Board Member – acting Chair | Pamela Linnins, Asst. Attorney General |
| | |
| Jeffrey Potter, Board Secretary | Mary Turner – Pension Benefit Coordinator |
| Guests | |
| Christopher Hess – CORP member | |

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **Carson McWilliams** at **10:02 a.m., Thursday August 4, 2016.**

II. APPROVAL OF MINUTES –

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| MOTION 8-16-01 | |
| Motion: | Approval of Public and Executive Session Minutes from the July 2, 2016 meeting. |
| Moved by: | T. Cox |
| Seconded by: | G. Pacheco |
| Discussion: | None |
| In Favor: | Unanimous |
| Motion: | Passed |

III. NORMAL RETIREMENTS – The following applications have been filed and are presented for Local Board consideration:

a. Retirements

- 1. Joe Barreras**
- 2. Kathryn Canez**
- 3. Adrian Cemel**
- 4. Donna Daniels**
- 5. Betty Esterline**
- 6. Rodney Garcia**
- 7. Reynaldo Holguin**
- 8. Ronald Lee**
- 9. Jean London**
- 10. Guillermo Manriquez**

- 11. Prince Martin
- 12. Robert Moran
- 13. Jerry Toner
- 14. Roy Wagener
- 15. James Warren

b. Deferred Annuity

1. Pamela Hoffman

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| MOTION 8-16-02 | |
| Motion: | Approve Normal Retirement and Deferred Annuity for Section III a. and b. |
| Moved by: | G. Pacheco |
| Seconded by: | T. Cox |
| Discussion: | Board has received all documentation |
| In Favor: | Unanimous |
| Motion: | Passed |

IV. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. **Robert Christopher (Wanda)**
- b. **Martin Hall (Marilyn)**

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| MOTION 8-16-03 | |
| Motion: | Approve Survivor Benefit for Section IV a. and approve Section IV b. once the Board receives the final documentation. |
| Moved by: | G. Pacheco |
| Seconded by: | T. Cox |
| Discussion: | Missing Martin Hall’s final documentation |
| In Favor: | Unanimous |
| Motion: | Passed |

V. DEATH BENEFITS - --The following applications have been filed and are presented for Local Board consideration:

- a. **None**

VI. REQUESTS TO REMAIN IN ASRS/CORP

- a. **Leah Miller – Request to remain in ASRS.**

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| MOTION 8-16-04 | |
| Motion: | Approved request to remain in ASRS |
| Moved by: | T. Cox |
| Seconded by: | G. Pacheco |

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| Discussion: | None |
| In Favor: | Unanimous |
| Motion: | Passed |

b. Renee Osete – Request to remain in ASRS

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| MOTION 8-16-05 | |
| Motion: | Approve to remain in ASRS |
| Moved by: | G. Pacheco |
| Seconded by: | T. Cox |
| Discussion: | None |
| In Favor: | Unanimous |
| Motion: | Passed |

c. Christopher Hess – Request to remain in CORP

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| MOTION 8-16-06 | |
| Motion: | Approve to remain in CORP |
| Moved by: | T. Cox |
| Seconded by: | G. Pacheco |
| Discussion: | Mr. Hess stated that he has completed work with contractor badges and is returning to his original position in HR which he had a waiver to remain in CORP. |
| In Favor: | Unanimous |
| Motion: | Passed |

VII. DISABILITY RETIREMENTS –

a. None

VIII. GENERAL DISCUSSION

- a. Reporting return to work retirees** – Discuss how the Board should review return to work CORP members. P. Linnins stated that there are not any statutes that specifically require the Board to vote on return to work. It was determined that the Board would read the requests, thus making them officially part of the meeting.
- b. Return to work – James O’Neil** - Retired on 6/30/2016 from CORP; his final paycheck including all of his annual leave was paid out on 07/07/2016. He was placed in R2 status (employment terminated). Mr. O’Neil was rehired into the Lean Coach Sr. position (an ASRS position) on July 11, 2016.
- c. Return to work – Ronald Lee** - Retired on 7/7/2016 from CORP; his final paycheck including all of his annual leave was paid out on 7/21/ 2016. He was placed in R2 status (employment terminated). Mr. Lee was rehired into the Central Office Security Operations Administrator (an

ASRS position) on 7/18/2016.

- d. **Return to work – Vivian Warren** - Retired on 6/25/2016 from CORP; her final paycheck including all of her annual leave was paid out on 07/07/2016. She was placed in R2 status (employment terminated). Ms. Warren was rehired on as a Correctional Record Clerk II (an ASRS position) on 7/5/2016.
- e. **2017 Board Meeting Dates** – Approved schedule
- f. **CORP Board Election Update** – reviewed the status of the election process
- g. **PSPRS Legislation update** – distributed the PowerPoint presentation from the PSPRS meeting.

IX. CALL TO PUBLIC

No public

Meeting adjourned at **10:30** a.m.

Transcribed on **4th day of August 2016**.

Jeffrey G Potter – Local Board Secretary