

**PUBLIC MEETING MINUTES FOR
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

May 5, 2016

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday May 5, 2016 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	Carson McWilliams, Board Member
Timothy Cox, Board Member	Glenn Pacheco, Board Member
Pamela Linnins, Asst. Attorney General	Judy Frigo, Board Member
Jeffrey Potter, Board Secretary	Mary Turner, Pension Benefit Coordinator
Guests	
Richard Selapack – CORP member	Glen Davis – ACI Operations Bureau Administrator
Colleen McManus – Chief HR Officer	Jim Burdick – Deputy HR Officer

- I. **CALL TO ORDER** – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:02 a.m., Thursday May 5, 2016.**
- II. **APPROVAL OF MINUTES** –

MOTION 5-16-01	
Motion:	Approval of Public and Executive Session Minutes from April 7, 2016 meeting.
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- III. **NORMAL RETIREMENTS** – The following applications have been filed and are presented for Local Board consideration:

- a. **Retirements**
 1. **William Barker**
 2. **Russell Blakeman**
 3. **Irene Briseno**
 4. **John Coffey**
 5. **Guadalupe Federico**
 6. **Henry Harwell**
 7. **Raymond Kracinski**
 8. **Faith Lee**

- 9. **Dante Macias**
- 10. **Christina Maldonado**
- 11. **Mateo Mangosing**
- 12. **Eddie Moya**
- 13. **James Mulcahey**
- 14. **Armando Orantez**
- 15. **Kevin Peace**
- 16. **Larry Phillips**
- 17. **Judith Potts**
- 18. **John Rodriguez**
- 19. **Margaret Rowe**
- 20. **Ernest Ruiz**
- 21. **Adrienne Sambora**
- 22. **Teddy Schmidt**
- 23. **Thanh Tran**
- 24. **Robert Velasquez**
- 25. **Victor Valdez**

MOTION 5-16-02	
Motion:	Approve retirements in Section III a.
Moved by:	C McWilliams
Seconded by:	T Cox
Discussion:	All documents have been received.
In Favor:	Unanimous
Motion:	Passed

b. Recinding Retirement

- 1. **Daniel McClincy**

MOTION 5-16-03	
Motion:	Rescind previously approved retirement benefits for Daniel McClincy.
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	Email received requesting rescission of previously approved retirement benefit.
In Favor:	Unanimous
Motion:	Passed

IV. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. **Jack Boes (Abida)**
- b. **Manuel Kraft (Carolyn)**
- c. **Jeffrey Martinez (Mary Rebecca)**

MOTION 5-16-04	
Motion:	Approve Survivor Benefits in Section IV a through c

	pending receipt of original documents.
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	Original documents for Jack Boes (Abida) and Manuel Kraft (Carolyn) are in the mail.
In Favor:	Unanimous
Motion:	Passed

V. DEATH BENEFITS - --The following applications have been filed and are presented for Local Board consideration:

- a. **Henry Bailey (Donna)**
- b. **Karen Roman (Ronald)**

MOTION 5-16-05	
Motion:	Approve Death Benefits for Section V. a. and b.
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	All documentation has been received by the Board
In Favor:	Unanimous
Motion:	Passed

VI. REQUESTS TO REMAIN IN ASRS/CORP

- a. **Richard Selapack - Request to remain in CORP.**

MOTION 5-16-06	
Motion:	Approve waiver to remain in CORP retroactive to the date Richard Selapack began in his current position since the Arizona Department of Corrections (ADC) admitted to not informing him that his new position was in ASRS, and the ADC is requesting the Board to approve the waiver, and since he submitted his waiver request within 90 days of being informed that he was not working in a CORP designated position.
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	Richard Selapack provided the Board with his accounting of the events leading up to the submission of his request to remain in CORP. Jim Burdick provided information on behalf of the ADC. Colleen McManus told the Board that the ADC is requesting it to approve the request to remain in CORP.
In Favor:	Unanimous
Motion:	Passed

VII. DISABILITY RETIREMENTS –

- a. **Timothy Baca – Accidental Disability** – Distributed IME for Board review.
- b. **Lena Brazelton – Total & Permanent Disability** – IME doctor found and setting up an appointment.
- c. **Edgar East – Total & Permanent Disability** – The Board is waiting on receiving a copy of the Independent Medical Exam requested by Worker’s Compensation. Mr. East has been notified by certified mail that once the Board receives the IME, an IME for the Board will be scheduled.
- d. **Monica Gracia - Accidental Disability** – Investigate other work alternatives since Ms. Gracia is close to being eligible for a retirement.
- e. **Francis Romo – Ordinary Disability Appeal** – Distributed appeal for Board review.
- f. **Richard Rose - Total & Permanent Disability** – Informed PSPRS about the possibility of taking a part-time job.
- g. IMEs for those disability folks who are on disability but haven’t reached their normal retirement date – Discussion about reasons for follow up IMEs and concerns about costs. Board asked staff to provide information on how other CORP employers handle this. M Smarik offered to talk with ADOA Risk Management about their procedures.

VIII. GENERAL DISCUSSION

- a. **Removal of CORP Positions** – Due to changes, the following positions are no longer filled and considered closed by the Employment Unit.

Correctional Registered Nurse Supervisor I	AUN09035	6/20/2007
Criminal Intelligence Analyst III	AUN39233	6/1/1993
DC Background Investigations Supervisor	AUN07489	3/22/2007
DC Correctional Registered Nurse Supervisor II	AUN09036	6/20/2007
DC Investigator III	AUN04244	3/6/2002
DC Investigator Supervisor I	AUN04243	3/6/2002
DC Mid-Level Medical Care Provider	AUN07286	2/28/2006
DC Psy Nursing Coordinator	AUN07523	7/25/2007
DC Special Investigator	AUN04483	12/23/2002
Dental Assistant	ACV98611	8/7/2006
Health Planning Consultant	ACV72880	2/22/2006
Intelligence Analyst I	AUN39231	6/1/1993
Investigator III	AUN39204	7/17/1998
Psychiatric Nurse Practitioner	AUN04474	12/23/2002
Waste Water Facility Operator IV	ACV34620	4/27/2006

MOTION 5-16-07

Motion:	Approve the removal of the positions listed in VIII. a. as CORP designated.
Moved by:	C Mc Williams
Seconded by:	G Pacheco
Discussion:	Per the ADC Class and Compensation Unit, these positions no longer exist and are therefore considered “closed”. If there is a decision to bring any of these positions back in the future, they will have new position numbers and will be presented to the CORP Local Board for consideration as CORP designated.
In Favor:	Unanimous
Motion:	Passed

IX. CALL TO PUBLIC**No public**

MOTION 5-16-08	
Motion:	To dismiss the meeting
Moved by:	C Mc Williams
Seconded by:	G Pacheco
Discussion:	No additional board items
In Favor:	Unanimous
Motion:	Passed

Meeting adjourned at **11:12** a.m.
 Transcribed on **5th day of May 2016**.

 Jeffrey G Potter – Local Board Secretary