

**PUBLIC MEETING MINUTES FOR
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

April 7, 2016

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday April 7, 2016 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Carson McWilliams, Board Member/Acting Chair	George Herman, Board Member
Timothy Cox, Board Member	Glenn Pacheco, Board Member
Pamela Linnins, Asst. Attorney General	Michael Smarik, Board Chair - Absent
Jeffrey Potter, Board Secretary	Mary Turner, Pension Benefit Coordinator
Guests	
Richard Selapack – CORP member	Diann Engstrom – HRO Administrator
Jim Burdick – HR Administrator	Brian Radecki – ACI General Manager

- I. CALL TO ORDER** – Called to order the Local CORP Board meeting by Carson McWilliams at **10:00 a.m., Thursday April 7, 2016.**
- II. APPROVAL OF MINUTES** –

MOTION 4-16-01	
Motion:	Approval of Public and Executive Session Minutes from March 3, 2016 meeting.
Moved by:	G. Pacheco
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- III. NORMAL RETIREMENTS** – The following applications have been filed and are presented for Local Board consideration:

- a. April 2016**
 - 1. Thomas Carroll**
 - 2. Shirley Chaplin**
 - 3. Lori Everhart**
 - 4. Bret Garman**
 - 5. Betty Hall**
 - 6. Jack Hill**
 - 7. Susan Hill**

- 8. Michael Machen
- 9. Mark Merkwan
- 10. Peter Mueller-Martin
- 11. Yayauhqui Pittario
- 12. Alfred Stangl - *Removed*
- 13. Marc Rarick
- 14. Stephen Richey
- 15. Alfred Stangl
- 16. Alonzo Watford

b. May 2016

- 1. Gabriela Cione
- 2. Brandon Estrella
- 3. Lisa Johnson
- 4. Rose Mosely
- 5. Carolyn Ranger

c. June 2016

- 1. Everett Hull

MOTION 4-16-02	
Motion:	Approval retirements in Section III a,b, and c. except III a.12 due to being a duplicate
Moved by:	T. Cox
Seconded by:	G. Pacheco
Discussion:	All documentation has been received by the Board, III.a.12 is a duplicate
In Favor:	Unanimous
Motion:	Passed

IV. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. James Andrews (Earleen)
- b. Paul Baffa (Kerry)
- c. Dennis Hunt (Cindy)
- d. John Jacks (Maxine)
- e. Jerome Karcher (Bonnie)
- f. Richard Lawrence (Helen)

MOTION 4-16-03	
Motion:	Approve Survivor Benefits for Section IV a,b,c,e, and f. Approve IV.d upon receipt of final documents.
Moved by:	G. Pacheco
Seconded by:	T. Cox
Discussion:	Waiting on final forms for John Jacks
In Favor:	Unanimous

Motion:	Passed
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V. DEATH BENEFITS - --The following applications have been filed and are presented for Local Board consideration:

a. Gilberto Celaya (Gilbert)

MOTION 4-16-04	
Motion:	Approved Death Benefits for Section V a
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	All documentation has been received by the Board
In Favor:	Unanimous
Motion:	Passed

VI. REQUESTS TO REMAIN IN ASRS/CORP

a. Linda Aguirre – Request to remain in ASRS. Has over 17 years in ASRS, new hire as a Correctional Education Program Teacher.

MOTION 4-16-05	
Motion:	Approve the request to remain in ASRS
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

b. Jesus Figueroa – Request to remain in ASRS. Has over 6.5 years in ASRS, new hire as a Correctional Education Program Teacher. No action, employee terminated position.

c. Susette Kohler – Request to remain in CORP. Has over 17 ½ years of service as a Correctional Officer III. Has an ADA accommodation and will be starting a position as a Program Project Specialist I.

MOTION 4-16-06	
Motion:	Approve the request to remain in CORP
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

d. Linda Stanley – Request to remain in CORP. Has over 12 years of service as a Correctional Officer III. Transferred to Administrative Assistant III as an ADA accommodation.

MOTION 4-16-07	
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Motion:	Approve the request to remain in CORP
Moved by:	T. Cox
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

Call to Executive Session 10:18 am
Return from Executive Session 10:41 am

a. Richard Selapack - Request to remain in CORP.

MOTION 4-16-08	
Motion:	Table the request to remain in CORP
Moved by:	G. Pacheco
Seconded by:	G Herman
Discussion:	Mr. Selapack presented additional documentation that the Board needs to review.
In Favor:	Unanimous
Motion:	Passed

VII. DISABILITY RETIREMENTS –

- a. Timothy Baca – Accidental Disability –** IME is scheduled for April 22, 2016.
- b. William Birdsall – Ordinary Disability –** Was denied an ordinary disability at March 3, 2016 Board meeting. Contacted the Board about appeal, have not received any information from Mr. Birdsall
- c. Lena Brazelton – Total & Permanent Disability –** Issues with finding a doctor to perform an Independent Medical Exam. Working with a contracting company to find a doctor in Montana.
- d. Edgar East – Total & Permanent Disability –** The Board is waiting on receiving a copy of the Independent Medical Exam requested by Worker’s Compensation. Mr. East has been notified by certified mail that once the Board receives the IME, an IME for the Board will be scheduled.
- e. Monica Gracia - Accidental Disability –** Reviewed medical documentation received from Dr. Bushman. Investigate other work alternatives since Ms. Gracia is close to being eligible for a retirement.

VIII. GENERAL DISCUSSION

- a. Correctional Industrial Production Manager II –** Submitted to ADOA for approval. No action, waiting on ADOA approval.

b. Strategic Planning Administrator – AUN06668 – Grade 27

MOTION 4-16-9	
Motion:	Exclude Strategic Planning Administrator from CORP
Moved by:	G. Pacheco
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

c. CORP Health History Form Modifications

MOTION 4-16-10	
Motion:	Approve new title to form
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	Remove “Pre-Employment” from title
In Favor:	Unanimous
Motion:	Passed

IX. CALL TO PUBLIC

Meeting adjourned at **11:04** a.m.

Transcribed on **7th day of April 2016**.

Jeffrey G Potter – Local Board Secretary