

**PUBLIC MEETING MINUTES FOR
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

September 7, 2017

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday September 7, 2017 10:00 a.m.** at the **Arizona Department of Corrections, 1601 West Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	Judy Frigo, Board Member
Kevin Curran, Board Member	Tim Cox, Board Member (Absent)
Dionne Martinez, Board Member	Pamela Linnins, Board Attorney
Mary Turner, Board Secretary	Sandra Moreno, Benefit Coordinator (Absent)
Guests	
Andrew Langford	

I. CALL TO ORDER – Called to order the CORP Local Board meeting by **Michael Smarik** at **10:10 a.m., Thursday September 7, 2017.**

II. APPROVAL OF MINUTES –

MOTION 09-17-01	
Motion:	Approve the Public Session Minutes from the August 3, 2017 meeting
Moved by:	K. Curran
Seconded by:	J. Frigo
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

III. NORMAL RETIREMENTS – The following applications have been filed and are presented for Local Board consideration:

a. Retirements

- 1) Helen Babcock
- 2) Adam Bradley
- 3) Kenneth Glenn
- 4) Alfredo Gomez
- 5) Luis Gonzales
- 6) John Heck
- 7) Anna Lewis
- 8) Donovan Meeks
- 9) Chris Moody
- 10) George Osler
- 11) David Parsons
- 12) Brent Richards
- 13) Raymond Rosas
- 14) Kimberly Roskens (Taylor)
- 15) Richard Selapack
- 16) Angel Soto
- 17) Daniel Trader

b. Deferred Annuity

- 1) **None**

c. Rescind Retirement

- 1) **None**

MOTION 09-17-02	
Motion:	Approve Normal Retirements a.1 through 17.
Moved by:	K. Curran
Seconded by:	J. Frigo
Discussion:	Board has received all documentation for all applicants
In Favor:	Unanimous
Motion:	Passed

IV. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. Robert Duran (Sarah)
- b. Chris Schilling (Arthur)

MOTION 09-17-03	
Motion:	Approve Survivor Benefits a. and b.
Moved by:	K. Curran
Seconded by:	D. Martinez
Discussion:	Board has received all documentation
In Favor:	Unanimous
Motion:	Passed

V. DEATH BENEFITS --The following applications have been filed and are presented for Local Board consideration:

- a) None

VI. REQUESTS TO REMAIN IN ASRS/CORP

- a) Patricia Ferree – Request to remain in ASRS

MOTION 09-17-04	
Motion:	Approve request to remain in ASRS for Ms. Ferree.
Moved by:	K. Curran
Seconded by:	J. Frigo
Discussion:	Ms. Ferree has 20 years of service in ASRS.
In Favor:	Unanimous
Motion:	Passed

- b) Andrew Langford – Request to remain in ASRS

MOTION 09-17-05	
Motion:	Approve request to remain in ASRS for Mr. Langford.
Moved by:	K. Curran
Seconded by:	J. Frigo
Discussion:	Mr. Langford has 20 years of service in ASRS.
In Favor:	Unanimous
Motion:	Passed

VII. DISABILITY RETIREMENTS –

- a. None

VII. GENERAL DISCUSSION

- a. **CORP Pre-Existing Conditions** – Revised form was given to the Board for consideration.

MOTION 09-17-06	
Motion:	Approve form as is but all pages of forms go to CORP Board and only applicable pages of pre-employment exam information go to OHN.
Moved by:	D. Martinez
Seconded by:	J. Frigo
Discussion:	A generic email address on the forms should be provided, rather than a specific employee since the forms will need to be updated each time an employee terminates. The Board has no authority to instruct ADC about handling/distributing the forms.
In Favor:	Unanimous
Motion:	Passed

- b. **CORP Reinstatement Issues** – Review of items submitted through Pamela Linnins

MOTION 09-17-07	
Motion:	Move out of public session and into executive session to discuss legal matters with the Board’s attorney 10:33a.m.
Moved by:	K. Curran
Seconded by:	D. Martinez
Discussion:	None. Note - J. Frigo exited the room for the executive session.
In Favor:	Unanimous
Motion:	Passed

Return from Executive Session at 10:49 a.m.

Board took no action on this item.

- c. **2018 Board Meeting Schedule** – Approved schedule. (First Thursday in each month except for July – First Monday, 7/2/18)

d. Return to work

- 1) **Paul Turley** – Retired on September 26, 2014 from a CORP position. Mr. Turley was rehired as a Building Maintenance Specialist, which is a CORP designated position on July 31, 2017.
- 2) **Robert Carrillo** – Retired on January 31, 2017 from a CORP position. Mr. Carrillo was rehired as an Industrial Program Specialist, which is an ASRS designated position on July 17, 2017.
- 3) **Staci Ibarra** – Retired on June 30, 2017 from a CORP position. Ms. Ibarra was rehired as an Auditor 3, which is an ASRS designated position on July 31, 2017.

- 4) **Luz-Elena Carrasco** – Retired on October 31, 2014 from a CORP position. Ms. Carrasco was rehired as an Industrial Program Specialist, which is an ASRS designated position on July 31, 2017.
- 5) **Chris Moody** – Retired on August 4, 2017 from a CORP position. Mr. Moody was rehired as a Lean Coach Sr, which is an ASRS designated position on August 14, 2017.
- 6) **Cindy Neese** – Retired on July 28, 2017 from an ASRS designated position (was approved for a waiver to remain in ASRS). Ms. Neese was rehired as a DC Correctional Administrator 3, which is a CORP designated position.

IX. CALL TO PUBLIC

None

MOTION 09-17-08	
Motion:	To adjourn the meeting.
Moved by:	K. Curran
Seconded by:	J. Frigo
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

Meeting adjourned at **10:55** a.m.
 Transcribed on **8th day of September 2017**.

Mary D Turner – Local Board Secretary