

**PUBLIC MEETING MINUTES FOR
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

March 3, 2016

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday March 3, 2016 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	George Herman, Board Member
Timothy Cox, Board Member	Glenn Pacheco, Board Member - Absent
Pamela Linnins, Asst. Attorney General	Carson McWilliams, Board Member - Absent
Jeffrey Potter, Board Secretary	Mary Turner, Pension Benefit Coordinator
Guests	

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:00 a.m., Thursday March 3, 2016.**

II. APPROVAL OF MINUTES –

MOTION 3-16-01	
Motion:	Approval of Public Session Minutes from February 4, 2016 meeting.
Moved by:	T. Cox
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

III. NORMAL RETIREMENTS – The following applications have been filed and are presented for Local Board consideration:

- a. February 2016**
 - 1. Steve Sloboda**
 - 2. Ramon Valdez**

- b. March 2016**
 - 1. Lyle Broadhead**
 - 2. Steven Butcher**
 - 3. Kathleen Duvall**
 - 4. Laura Escapule**
 - 5. Jereme Fletcher**
 - 6. Thomas Hulderman**

- 7. Penny Lynch
- 8. Dennis Maher
- 9. Jose Rodriguez
- 10. Kevin Sanford
- 11. Mary Sturm
- 12. Linda Vega
- 13. Alfred Wacks

c. April 2016

- 1. Jean Clark
- 2. James Dewberry
- 3. Donald Hudgings
- 4. Michael May
- 5. Jared Peterson
- 6. James Thompson
- 7. Bruce Weishaar

d. May 2016

- 1. Larry Horton

e. June 2016

- 1. Daniel McClincy

MOTION 3-16-02	
Motion:	Approval retirements in Section III a,b,c,d, and e.
Moved by:	G. Herman
Seconded by:	T. Cox
Discussion:	All documentation has been received by the Board
In Favor:	Unanimous
Motion:	Passed

IV. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. Travis Badgett (Mollie)
- b. Norman Chenoweth (Becky)
- c. Donald Kinnard (Anny)
- d. Ralph Lopez (Rita)
- e. Leonard Shields (Patricia)
- f. Maria Romo (Francisco Cornides)

MOTION 3-16-03	
Motion:	Approve Survivor Benefits for Section IV a,b,c,d,e, and f once original document for Ms. Romo are received.
Moved by:	G. Herman
Seconded by:	T.Cox

Discussion:	Have not received original documentation for Ms. Romo. Once received will send to PSPRS for processing
In Favor:	Unanimous
Motion:	Passed

V. **DEATH BENEFITS** - --The following applications have been filed and are presented for Local Board consideration:

- a. **Gilberto Celaya (Gabriel)**
- b. **Levi Wagoner (Adrienne)**

MOTION 3-16-04	
Motion:	Approved Death Benefits for Section V a and b.
Moved by:	T. Cox
Seconded by:	G. Herman
Discussion:	All documentation has been received by the Board
In Favor:	Unanimous
Motion:	Passed

VI. **REQUESTS TO REMAIN IN ASRS/CORP**

- a. **Karen Colmenero – Request to remain in ASRS.** Currently has 13.5 years of service in ASRS. Currently hired as a Corrections Education Program Teacher.

MOTION 3-16-05	
Motion:	Approve the request to remain in ASRS
Moved by:	G. Herman
Seconded by:	T. Cox
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- b. **John Strzpek – Request to remain in ASRS.** Currently has 8 years of service in ASRS. Currently hired as a Corrections Education Program Teacher.

MOTION 3-16-06	
Motion:	Approve the request to remain in ASRS
Moved by:	G. Herman
Seconded by:	T. Cox
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- c. **William Thomas Jr. – Request to remain in CORP.** Currently has 9 years of service in CORP as a Corrections Officer II. Starting a new positions Chaplin I on February 29, 201

MOTION 3-16-07

Motion:	Approve the request to remain in CORP
Moved by:	G. Herman
Seconded by:	T. Cox
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- d. **Leon Turner – Request to remain in CORP.** Currently has 12.5 years of service in CORP as a Corrections Officer II. Starting a new position as a Correctional Records Clerk starting on February 29, 2016. This is an ADA accommodation.

MOTION 3-16-08	
Motion:	Approve the request to remain in CORP
Moved by:	G. Herman
Seconded by:	T. Cox
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

VII. DISABILITY RETIREMENTS –

- a. **Timothy Baca – Accidental Disability**

MOTION 3-16-09	
Motion:	Send Mr. Baca to an Independent Medical Exam
Moved by:	G. Herman
Seconded by:	T. Cox
Discussion:	Reviewed all medical and determined an IME will be required.
In Favor:	Unanimous
Motion:	Passed

- b. **William Birdsall – Ordinary Disability**

MOTION 3-16-10	
Motion:	Deny application for Ordinary Disability
Moved by:	G. Herman
Seconded by:	T. Cox
Discussion:	Medical documentation presented show that Mr. Birdsall has not reached maximum medical improvement. In addition did not seek alternative work assignment (did not contact Employer Relations). Was not terminated due to medical condition, voluntarily terminated employment.
In Favor:	Unanimous
Motion:	Passed

- c. **Lena Brazelton – Total & Permanent Disability**

MOTION 3-16-011	
Motion:	Board has instructed to seek a doctor in Montana (her current residence) to perform the Independent Medical Exam
Moved by:	M. Smarik
Seconded by:	G. Herman
Discussion:	Ms Brazelton refused to return to Arizona to have an IME performed. The Board instructed to find an IME doctor in Montana.
In Favor:	Unanimous
Motion:	Passed

- d. **Edgar East – Total & Permanent Disability** – The Board is waiting on receiving a copy of the Independent Medical Exam requested by Worker’s Compensation. Mr. East has been notified by certified mail that once the Board receives the IME, an IME for the Board will be scheduled.

- e. **Monica Gracia - Accidental Disability**

MOTION 3-16-12	
Motion:	Table the decision upon receipt of additional medical documentation and correction to the application.
Moved by:	M. Smarik
Seconded by:	T. Cox
Discussion:	A day prior to the Board meeting medical documentation was sent to the Board from a psychologist that has been treating Ms. Gracia. This documentation shows additional medical issues that will require review. The psychologist will be sending the Board a complete set for review.
In Favor:	Unanimous
Motion:	Passed

- f. **Frances Romo – Ordinary Disability**

MOTION 3-16-13	
Motion:	Deny application for Ordinary Disability
Moved by:	G. Herman
Seconded by:	T. Cox
Discussion:	The Board originally denied application for an Ordinary Disability. PSPRS request the Board review the denial due to additional medical issues that were not documented in the IME. The Board scheduled another IME to review the additional medical issues. The IME stated that Ms. Romo has not seek adequate treatment, hence no improvement. The IME doctor also answered “No” on the form C5–LB-O # 2, under Medical Board Physician

	Instructions.
In Favor:	Unanimous
Motion:	Passed

VIII. GENERAL DISCUSSION

a. Office Continuous Improvement (OCI) Administrator – AUN01170

Position is to lead ADC in developing and implementing a Lean Management System and providing guidance to executive staff, management, and employees. ADC management does not believe the duties merit inclusion in the Corrections Officer Retirement Plan (CORP).

MOTION 3-16-14	
Motion:	Office Continuous Improvement (OCI) Administrator position does not merit inclusion in the Corrections Officer Retirement Plan.
Moved by:	T. Cox
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

b. Lean Coach Sr. – AUN011701

Under direction of the OCI administrator this position provides agency level coordination of lean management system and lead projects. ADC management does not believe the duties merit inclusion in the Corrections Officer Retirement Plan (CORP).

MOTION 3-16-15	
Motion:	Lean Coach position does not merit inclusion in the Corrections Officer Retirement Plan.
Moved by:	T. Cox
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

MOTION 3-16-16	
Motion:	Go to Executive Session for legal consul
Moved by:	T. Cox
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

Returned from Executive Session at 11:02 am

IX. CALL TO PUBLIC

MOTION 3-16-17	
Motion:	Adjourn meeting at 11:04 am
Moved by:	G. Herman
Seconded by:	T. Cox
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

Meeting adjourned at **11:04** a.m.

Transcribed on **3rd day of March 2016**.

Jeffrey G Potter – Local Board Secretary