

**PUBLIC MEETING MINUTES FOR  
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD  
ARIZONA DEPARTMENT OF CORRECTIONS**

**July 7, 2016**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday July 7, 2016 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	Timothy Cox, Board Member
Judy Frigo, Board Member	Glenn Pacheco, Board Member
Carson McWilliams, Board Member	Pamela Linnins, Asst. Attorney General
Jeffrey Potter, Board Secretary	Mary Turner, Pension Benefit Coordinator
<b>Guests</b>	
Jessica Graf – Member	Guadalupe Federico - Member
Kevin Curran - Warden	

- I. **CALL TO ORDER** – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:00 a.m., Thursday July 7, 2016.**
- II. **APPROVAL OF MINUTES** –

MOTION 7-16-01	
Motion:	Approval of Public and Executive Session Minutes from the June 2, 2016 meeting.
Moved by:	T Cox
Seconded by:	G Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- III. **NORMAL RETIREMENTS** – The following applications have been filed and are presented for Local Board consideration:

- a. **Retirements**
  1. **Donald Branson**
  2. **Charles Briner**
  3. **Adrian Cemel**
  4. **Doyle Clark**
  5. **Carl Dodge**
  6. **Susie Garcia**

**THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY THE  
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- 7. **Randy Green**
- 8. **Thomas Jaramillo**
- 9. **Thomas Lease**
- 10. **Cleta Luft**
- 11. **Robert McNiel**
- 12. **James O’Neil**
- 13. **Timmy Rainey**
- 14. **John Risch**
- 15. **Robert Sauzek**
- 16. **Dustin Taylor**
- 17. **Carl Thorton**
- 18. **Vivian Warren**
- 19. **Walter Wyrick**
- 20. **Judyth Young**

MOTION 7-16-02	
Motion:	Approve normal retirements for Section II 1, 2, and 4-20.
Moved by:	C McWilliam
Seconded by:	G Pacheco
Discussion:	Adrian Cemel has not sent forms to the Board, is not approved.
In Favor:	Unanimous
Motion:	Passed

**IV. SURVIVOR BENEFITS** – The following applications have been filed and are presented for Local Board consideration:

- a. **Aubry Hudgens (Shirley)**

MOTION 7-16-03	
Motion:	Approve Survivor Benefit Section IV. a.
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	All forms have been received
In Favor:	Unanimous
Motion:	Passed

**V. DEATH BENEFITS** - –The following applications have been filed and are presented for Local Board consideration:

- a. **None**

**VI. REQUESTS TO REMAIN IN ASRS/CORP**

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**a. Janie Sandoval – Request to remain in ASRS.**

MOTION 7-16-04	
Motion:	Approve to remain in ASRS
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

**b. Jorge McGrew – Request to remain in ASRS**

MOTION 7-16-05	
Motion:	Approve to remain in ASRS
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

**c. Jessica Graff – Request to remain in ASRS**

MOTION 7-16-06	
Motion:	Approve to remain in ASRS
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	Original documents submitted showed less than 5 years in ASRS. Submitted additional documentation from ASRS showing 5 years of service.
In Favor:	Unanimous
Motion:	Passed

**d. Patrick Pallace – Request to remain in CORP**

MOTION 7-16-07	
Motion:	Approve to remain in CORP
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

**VII. DISABILITY RETIREMENTS –****a. Monica Gracia - Accidental Disability**

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MOTION 7-16-08	
Motion:	Deny application for Accidental Disability due to retiring.
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	Ms. Gracia is eligible for a retirement on 9/2/2016.
In Favor:	Unanimous
Motion:	Passed

MOTION 7-16-09	
Motion:	Go to Executive Session
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	To discuss legal issues with the CORP Board attorney at 10:22 am
In Favor:	Unanimous
Motion:	Passed

#### Return from Executive Session at 10:39 am

#### b. Francis Romo – Ordinary Disability Appeal

MOTION 7-16-10	
Motion:	Deny Ordinary Disability Appeal
Moved by:	C McWilliams
Seconded by:	T Cox
Discussion:	Additional information listed in the appeal could not be validated.
In Favor:	Unanimous
Motion:	Passed

### VIII. GENERAL DISCUSSION

#### a. Return to work – Tony Ambriz

MOTION 7-16-11	
Motion:	Board noted the return to work of Section VIII a, b, and c
Moved by:	C McWilliams
Seconded by:	G Pacheco
Discussion:	Retired on October 25, 2014 from CORP; his final paycheck including all of his annual leave was paid out on November 13, 2014. He was placed in R2

	status (employment terminated). Mr. Ambriz was rehired into the Industrial Program Specialist position (an ASRS position) on August 17, 2015. Mr. Ambriz terminated employment on March 25, 2016. Mr. Ambriz was rehired into the Correctional Food Service Liaison position (a CORP position, but placed in ASRS) on June 21, 2016.
In Favor:	Unanimous
Motion:	Passed

**b. Return to work – Keith Dusek**

Discussion:	Retired on May 28, 2016 from CORP; his final paycheck including all of his annual leave was paid out on June 9, 2016. He was placed in R2 status (employment terminated). Mr. Dusek was rehired into the Administrative Assistant I position (an ASRS position) on June 13, 2016.
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**c. Return to work – Guadalupe Federico**

Discussion:	Retired on May 6, 2016 from CORP; his final paycheck including all of his annual leave was paid out on May 12, 2016. He was placed in R2 status (employment terminated). Mr. Federico was rehired into the Regional Equipment Manger position (an ASRS position) on May 31, 2016.
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The Board did not clearly understand why PSPRS refused to pay Mr. Federico even though the Board approved his retirement and all requested documentation were presented to PSPRS. PSPRS stated they would not pay until the CORP Board noted his return to work.

Mr. Federico expressed disappointment in dealing with PSPRS staff. He experience difficulty with contacting and dealing with the staff at PSPRS. Mr. Federico wanted the Board to know that he found the Board’s staff extremely helpful.

**d. Return to work – Carson McWilliams**

MOTION 7-16-12	
Motion:	The Board noted the return to work of Mr. McWilliams
Moved by:	T Cox
Seconded by:	G Pacheco
Discussion:	Retired on May 31, 2016 from CORP; his final paycheck including his annual leave was paid out on June 9, 2016. He was placed in R2 status

	(employment terminated). Mr. McWilliams was rehired into the Division Director Offender Operations position (an ASRS position) on June 13, 2016
In Favor:	Aye – J. Frigo, M. Smarik, G. Pacheco, T Cox. Abstained C. McWilliams
Motion:	Passed

**IX. CALL TO PUBLIC****No public**

MOTION 7-16-13	
Motion:	Adjourn Board meeting at 10:40 am
Moved by:	T Cox
Seconded by:	G Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

Meeting adjourned at **10:40** a.m.  
 Transcribed on **7th day of July 2016**.

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Jeffrey G Potter – Local Board Secretary