

PUBLIC MEETING MINUTES FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD ARIZONA DEPARTMENT OF CORRECTIONS



December 5, 2024



DRAFT

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections Rehabilitation and Reentry (ADCRR) was convened **Thursday, December 5, 2024, at 10:00 a.m.** at the **Arizona Department of Corrections, 1831 West Jefferson, Phoenix, Arizona, 85007**, in the Training Room, on the 2nd floor.

The Board may discuss/vote on items at any time, the Board may enter into Executive Session pursuant to A.R.S. § 38-431.03 (A) (2) to obtain legal advice and pursuant to A.R.S. § 38-431.03 (A) (3) to discuss details of a confidential nature.

Present at the meeting were the following individuals:

Randall Lowe, Interim Chairman (Conferenced in)	Michael McCarville, Board Member
Judy Frigo, Board Member (Conferenced in)	Brian Bernal, Board Member
Kyle Cummings, Assistant Attorney General	
Sandra Moreno, Board Secretary, Retirement Specialist	Karen Ray, Board Secretary, Retirement Specialist
Guests	
Alexandra Benlein, HR Operations and Benefits Administrator	

I. CALL TO ORDER – CORP Local Board Meeting was called to order by Interim Chairman Randall Lowe at 10:00 a.m.

ROLL CALL TAKEN

1. The individuals listed in the above table were present.

OPENING REMARKS

1. Discussion and possible action on the selection of a new Local CORP Board Chairperson.

MOTION 12-05-01	
Motion:	To nominate Captain Randall Lowe for Chairperson
Moved by:	Judy Frigo
Seconded by:	Michael McCarville

Discussion:	Board Member Frigo nominated Captain Randall Lowe for Chairperson. Board Member McCarville seconded the motion. Interim Chairman Lowe noted that they have a first and second, and that while they only have one nomination, they will go ahead and vote to make it official. Interim Chairman Lowe also stated that he will recuse himself as he is the one nominated. After the vote, Board Member Frigo thanked Chairman Lowe, and Chairman Lowe thanked everyone for the nomination.
In Favor:	Frigo – aye, - McCarville - aye, - Bernal – aye, - Lowe – recused
Motion:	Passed

II. APPROVAL OF MINUTES

1. Approval of Public Meeting Minutes for October 3, 2024.

MOTION 12-05-02	
Motion:	To approve the Public Meeting Minutes for October 3, 2024
Moved by:	Judy Frigo
Seconded by:	Michael McCarville
Discussion:	<p>Chairman Lowe stated that they have two sets of meeting minutes to approve because they tabled the last one due to a lack of people present to approve that set of minutes. Board Member Frigo stated that she moves to approve the Public Meeting Minutes for October 3, 2024, because she cannot do the next one.</p> <p>After the vote, with all Board Members having voted “aye,” AAG Cummings recommended that Board Member Bernal recuse himself from the vote because he was not present at this meeting as a Board Member. Board Member Bernal and Chairman Lowe agreed, and Chairman Lowe stated that Board Member Bernal’s vote would change to a recuse due to not being present, to which Board Member Bernal agreed.</p>
In Favor:	Frigo – aye, - McCarville – aye, - Lowe – aye
Motion:	Passed

2. Approval of Public Meeting Minutes for November 14, 2024.

MOTION 12-05-03	
Motion:	To approve the Public Meeting Minutes for November 14, 2024.
Moved by:	Michael McCarville
Seconded by:	Brian Bernal

Discussion:	Board Member Frigo abstained from voting. Following Board Member McCarville’s motion, AAG Cummings asked if there was a second, and Board Member Bernal stated that he seconded the motion. Chairman Lowe stated that Board Member Frigo was abstaining due to not being present.
In Favor:	McCarville – aye, - Bernal – aye, - Lowe – aye
Motion:	Passed

III. REQUEST TO REMAIN IN ASRS/CORP:

The following applications have been filed and are presented for Local Board consideration:

- Jill Rebecca Fitzgerald** is requesting to remain in CORP; she has 8.10 years of service. She accepted an ASRS position as a Reentry Coordinator, effective November 12, 2024.
- Eric Cuen** is requesting to remain in ASRS; he has 7.965 years of service. He accepted a CORP position as a Correctional Education Program Teacher, effective December 16, 2024.

MOTION 12-05-04	
Motion:	Approval of requests by Jill Rebecca Fitzgerald to remain in CORP, and Eric Cuen to remain in ASRS.
Moved by:	Judy Frigo
Seconded by:	Michael McCarville
Discussion:	
In Favor:	Frigo - aye, - McCarville – aye, - Bernal – aye, - Lowe – aye
Motion:	Passed

IV. GENERAL DISCUSSION:

- Next Board Meeting will be on Thursday, January 2, 2025.
Chairman Lowe, and Board Members Frigo, McCarville and Bernal all stated that they will be present.

VII. CALL TO PUBLIC

No public comment. Chairman Lowe adjourned the meeting at 10:05 A.M.

Transcribed on **December 5, 2024**

Karen Ray, Board Secretary, Retirement Specialist