

PUBLIC MEETING MINUTES FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD ARIZONA DEPARTMENT OF CORRECTIONS



July 3, 2024



DRAFT

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections Rehabilitation and Reentry (ADCRR) was convened **Wednesday, July 3, 2024, at 10:00 a.m.** at the **Arizona Department of Corrections, 1831 West Jefferson, Phoenix, Arizona, 85007**, in the Training Room, on the 2nd floor.

The Board may discuss/vote on items at any time, the Board may enter into Executive Session pursuant to A.R.S. § 38-431.03 (A) (2) to obtain legal advice and pursuant to A.R.S. § 38-431.03 (A) (3) to discuss details of a confidential nature.

Present at the meeting were the following individuals:

Lori Stickley, Chairwoman	Judy Frigo, Board Member (Conferenced in)
Randall Lowe, Board Member	Kyle Cummings, Assistant Attorney General
Sandra Moreno, Board Secretary, Retirement Specialist	Karen Ray, Board Secretary, Retirement Specialist
Guests	
Kelly Smith, Benefit Manager	

I. CALL TO ORDER – CORP Local Board Meeting called to order by Chairwoman Lori Stickley at 10:00 a.m.

ROLL CALL TAKEN

1. The individuals listed in the above table were present.

II. APPROVAL OF MINUTES

1. Approval of Public Meeting Minutes for June 5, 2024.

MOTION 07-03-01	
Motion:	To approve the Public Meeting Minutes for June 5, 2024.
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	
In Favor:	Frigo – aye, Lowe – aye, Stickley – aye,
Motion:	passed

2. Approval of Executive Session Meeting Minutes for June 5, 2024.

MOTION 07-03-02	
Motion:	To approve the Executive Session Meeting Minutes for June 5, 2024.
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	
In Favor:	Frigo – aye, Lowe – aye, Stickley – aye,
Motion:	passed

III. **REQUEST TO REMAIN IN ASRS/CORP:**

The following applications have been filed and are presented for Local Board consideration:

1. **Charles Boore** is requesting to remain in CORP; he has 14.168 years of service. His job position was reallocated from an Investigations Supervisor 3 to an ASRS position as a program Manager, effective May 25, 2024.
2. **Laurel Ruff** is requesting to remain in ASRS; she has 7.00 years of service. She accepted a CORP position as a Correctional Education Program Teacher, effective June 24, 2024.
3. **Leslie Baxley** is requesting to remain in CORP; she has 11.745 years of service. She promoted to an ASRS position as a Program Administrator 2, effective May 25, 2024.
4. **Adam Diaz** is requesting to remain in CORP; he has 17.405 years of service. He accepted an ASRS position as a Human Resources Supervisor. Pending hire date.

MOTION 07-03-03	
Motion:	Approval of request by Charles Boore, Leslie Baxley and Adam Diaz to remain in CORP and approval of request by Laurel Ruff to remain in ASRS.
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	
In Favor:	Frigo – aye, Lowe – aye, Stickley – aye,
Motion:	Passed

IV. DISABILITY RETIREMENTS:

1. Christine Avery: IME Review for Ordinary Disability Pension.

MOTION 07-03-04	
Motion:	To not approve Christine Avery for Ordinary Disability Pension.
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	Board Member Frigo stated that she was moving to not approve Ms. Avery’s application for Ordinary Disability Pension based on Dr. Kerry Allen Brown’s IME report dated May 28, 2024, at page 12, “where he states clearly that this was a pre-existing condition prior to, that contributed to Disability requested.”
In Favor:	Frigo – aye, Lowe – aye, Stickley – aye,
Motion:	Passed

2. Miguel Garcia IME Review for Accidental Disability Pension.

Chairwoman Stickley stated the following clarification at the start of this item:

When an IME was being scheduled for Mr. Garcia, it was found that Mr. Garcia had previously seen a different doctor years ago at this same clinic for a workers’ comp issue; that doctor left the clinic in 2022.

Mr. Garcia also saw a Nurse Practitioner at that clinic on the workers’ comp issue in 2023.

For the IME at issue here, the doctor Mr. Garcia saw was Dr. Ross, who has never seen Mr. Garcia before, and Dr. Ross is not a regular employee or contractor of DOC; Dr. Ross is the only specialist able to do an IME for this sort of medical issue within 150 miles.

Karen Ray reached out to PSPRS to see if they saw any issue with this situation, and PSPRS asked that the CORP Board be sure to have in the minutes why this clinic/doctor was chosen, so PSPRS understands the entire situation regarding the clinic and doctor.

MOTION 07-03-05	
Motion:	Approve Accidental Disability Pension
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	Board Member Frigo stated that she was moving to approve Mr. Garcia’s application “based on Dr. Roth’s IME report dated May 14, 2024.”
In Favor:	Frigo – aye, Lowe – aye, Stickley – aye,
Motion:	Passed

V. RETURN TO WORK RETIREE REQUESTING TO RETAIN PENSION:

The following request was presented for Local Board consideration:

1. **Oksana Mutlos** retired from CORP effective November 25, 2022. She returned to work in a Part-Time CORP position as a Correctional Officer II, effective October 16, 2023. She is promoting to a Full-Time CORP position as a Correctional Officer III, effective July 6, 2024. Ms. Mutlos is requesting to retain her CORP pension and an Alternate contribution rate is required.

MOTION 07-03-06	
Motion:	Motion to approve Oksana Mutlos “to remain in CORP,” and retain CORP pension.
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	
In Favor:	Frigo – aye, Lowe – aye, Stickley – aye,
Motion:	Passed

2. **Jose Matty** retired from CORP effective January 19, 2018. He returned to work in an ASRS position as an Administrative Assistant II, effective January 29, 2018. He promoted to another ASRS position as a Personnel Analyst I, effective March 2, 2019, then his position was reclassified to an HR Analyst, effective October 30, 2021, still contributing to ASRS. Mr. Matty has accepted a CORP position as an Investigator III, effective June 22, 2024. Mr. Matty is requesting to retain his CORP pension, and an Alternate Contribution Rate is required.

MOTION 07-03-07	
Motion:	Motion to approve Jose Matty “to remain in CORP,” and retain CORP pension.
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	
In Favor:	Frigo – aye, Lowe – aye, Stickley – aye,
Motion:	Passed

VI. GENERAL DISCUSSION:

1. Next Board Meeting will be on Thursday. August 1, 2024.
Chairwoman Stickley, and Board Member Frigo and Lowe all stated that they will be present.
2. Discussion and possible action regarding the Public Safety Personnel Retirement System’s audit of ADCRR and the Local CORP Board, including a summary.
Chairwoman Stickley asked whether she needs to make a comment that it is being scheduled, or just make an announcement that the CORP Board is going to be audited.
AAG Cummings stated that the agenda item allows for discussion.

Chairwoman Sticklely stated that “we have just been contacted that PSPRS will be conducting an audit” of the CORP Board, that PSPRS has reached out to Mr. Thornell, and that it is being scheduled for the later part of July.

VII. CALL TO PUBLIC

No public comment.

Chairwoman Sticklely adjourned the meeting at 10:09 A.M.

Transcribed on **July 3, 2024**

Sandra Moreno, Board Secretary, Retirement Specialist