

PUBLIC MEETING MINUTES FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD ARIZONA DEPARTMENT OF CORRECTIONS



September 4, 2024



DRAFT

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections Rehabilitation and Reentry (ADCRR) was convened **Wednesday, September 04, 2024, at 10:00 a.m.** at the **Arizona Department of Corrections, 1831 West Jefferson, Phoenix, Arizona, 85007**, in the Training Room, on the 2nd floor.

The Board may discuss/vote on items at any time, the Board may enter into Executive Session pursuant to A.R.S. § 38-431.03 (A) (2) to obtain legal advice and pursuant to A.R.S. § 38-431.03 (A) (3) to discuss details of a confidential nature.

Present at the meeting were the following individuals:

Lori Stickley, Chairwoman	Judy Frigo, Board Member (Conferenced in)
Randall Lowe, Board Member	Sean Malone, Board Member
Kyle Cummings, Assistant Attorney General	
Sandra Moreno, Board Secretary, Retirement Specialist	Karen Ray, Board Secretary, Retirement Specialist
Guests	
Kelly Smith, Benefits Manager	Michael McCarville, Observer

I. CALL TO ORDER – CORP Local Board Meeting called to order by Chairwoman Lori Stickley at 10:01 a.m.

ROLL CALL TAKEN

1. The individuals listed in the above table were present.

II. APPROVAL OF MINUTES

1. Approval of Public Meeting Minutes for August 1, 2024.

MOTION 09-04-01	
Motion:	To approve the Public Meeting Minutes for August 1, 2024
Moved by:	Judy Frigo
Seconded by:	Sean Malone
Discussion:	
In Favor:	Frigo – aye, Malone – aye Lowe – aye, Stickley – aye,
Motion:	Passed

2. Approval of Executive Session Meeting Minutes for August 1, 2024.

MOTION 09-04-02	
Motion:	To approve the Executive Session Meeting Minutes for August 1, 2024.
Moved by:	Judy Frigo
Seconded by:	Sean Malone
Discussion:	
In Favor:	Frigo – aye, Malone – aye Lowe – aye, Stickley – aye,
Motion:	Passed

III. **REQUEST TO REMAIN IN ASRS/CORP:**

The following applications have been filed and are presented for Local Board consideration:

1. **Lisa Erwin** is requesting to remain in CORP; she has 9.911 years of service. She accepted an ASRS position as an Executive Staff Assistant, effective August 17, 2024.
2. **Isabel Coronado** is requesting to remain in ASRS; she has 6.40 years of service. She accepted a CORP position as a Correctional Education Program Teacher, effective August 26, 2024.

MOTION 09-04-03	
Motion:	Approval of requests by Lisa Erwin to remain in CORP and Isabel Coronado to remain in ASRS.
Moved by:	Judy Frigo
Seconded by:	Sean Malone
Discussion:	
In Favor:	Frigo – aye, Malone – aye Lowe – aye, Stickley – aye,
Motion:	Passed

IV. DISABILITY RETIREMENTS:

1. Christopher Thomas: New Application for Accidental Disability Pension.

MOTION 09-04-04	
Motion:	Vote to approve to begin the process and send Christopher Thomas for Independent Medical Exam (IME) for Accidental Disability pension.
Moved by:	Judy Frigo
Seconded by:	Sean Malone
Discussion:	Board Member Frigo asked whether Mr. Thomas meets all of the qualifications and whether all of the paperwork is okay to proceed with an IME. Board Secretary Moreno stated yes, that he did submit all of his paperwork and is eligible for an Accidental Disability. Board Member Frigo stated, “Even though he only has been with the Department 2 years?” Board Secretary Moreno stated yes, Mr. Thomas is still eligible for Accidental Disability.
In Favor:	Frigo – aye, Malone – aye Lowe – aye, Stickley – aye,
Motion:	Passed

V. RETURN TO WORK RETIREE REQUESTING TO RETAIN PENSION:

The following request was presented for Local Board consideration:

- Brenda Monaghan** retired from CORP effective June 09, 2023. She returned to work in a Part-Time CORP position as a Correctional Officer II, effective August 7, 2023. She was promoted to a full-time CORP position as a Community Corrections officer effective March 30, 2024. She lateral transferred to ASPC-Phoenix as a full-time Correctional Officer III effective August 3, 2024. She is requesting to retain her CORP pension. An Alternate Contribution Rate is required.
- Philip Phagan** retired from CORP effective March 29, 2023. He returned to work in a full-time CORP position as a Correctional Officer II, effective July 29, 2024. He is requesting to retain his CORP pension. An Alternate Contribution Rate is required.
- Jason Monson** retired from CORP effective June 26, 2020. He returned to work in a full-time ASRS position as a COTA Commander effective July 6, 2020. He had a job change to a CORP designated position as Correctional Administrator IV effective July 10, 2021. He lateral transferred to ASPC-Phoenix as a Correctional Administrator IV effective January 20, 2024. Then, he promoted to a Correctional Administrator V effective July 20, 2024. He is requesting to retain his CORP pension. An Alternate Contribution Rate is required.
- Guadalupe Parker** retired from CORP effective November 30, 2017. She returned to work in a full-time CORP position as a Correctional Officer I, effective November 6, 2023. She promoted to a Correctional Officer II, effective December 20, 2023. She lateral transferred to a different unit as a full-time Correctional Officer II effective July 6, 2024. She is requesting to retain her CORP pension. An Alternate Contribution Rate is required.
- Ricardo Luna** retired from CORP effective November 30, 2018. He returned to work in a full-time CORP position as a Correctional Officer II, effective February 20, 2024. He lateral transferred to a different unit as a full-time Correctional Officer effective July 6, 2024. He is requesting to retain his CORP pension. An Alternate Contribution Rate is required.

MOTION 09-04-05	
Motion:	Motion for the five listed to retain their CORP Pensions.
Moved by:	Judy Frigo
Seconded by:	Sean Malone
Discussion:	
In Favor:	Frigo – aye, Malone – aye Lowe – aye, Stickley – aye,
Motion:	Passed

VI. GENERAL DISCUSSION:

1. Next Board Meeting will be on Thursday, October 3, 2024.
2. Chairwoman Stickley, and Board Members Frigo, and Lowe all stated that they will be present. Michael McCarville stated that he will be present.

VII. CALL TO PUBLIC

No public comment. Chairwoman Stickley adjourned the meeting at 10:06 A.M.

Transcribed on **September 4, 2024**

Sandra Moreno, Board Secretary, Retirement Specialist