

PUBLIC MEETING MINUTES FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD ARIZONA DEPARTMENT OF CORRECTIONS



October 3, 2024



DRAFT

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections Rehabilitation and Reentry (ADCRR) was convened **Thursday, October 3, 2024, at 10:00 a.m.** at the **Arizona Department of Corrections, 1831 West Jefferson, Phoenix, Arizona, 85007**, in the Training Room, on the 2nd floor.

The Board may discuss/vote on items at any time, the Board may enter into Executive Session pursuant to A.R.S. § 38-431.03 (A) (2) to obtain legal advice and pursuant to A.R.S. § 38-431.03 (A) (3) to discuss details of a confidential nature.

Present at the meeting were the following individuals:

Lori Stickley, Chairwoman (Conferenced in)	Judy Frigo, Board Member (Conferenced in)
Randall Lowe, Board Member (Conferenced in)	Michael McCarville, Board Member
Kyle Cummings, Assistant Attorney General	
Sandra Moreno, Board Secretary, Retirement Specialist	Karen Ray, Board Secretary, Retirement Specialist
Guests	
Kelly Smith, Benefits Manager	

- I. CALL TO ORDER** – CORP Local Board Meeting was called to order by Chairwoman Lori Stickley at 10:00 a.m.

ROLL CALL TAKEN

- The individuals listed in the above table were present.

OPENING REMARKS

- Introduction of new Local CORP Board Member Michael McCarville.

Chairwoman Stickley introduced Agenda Item II (Approval of Minutes), and AAG Cummings stated that the Board may address agenda items in whichever order they wish and that there was still a topic under Agenda Item I to introduce new Local Board member Michael McCarville. Chairwoman Stickley stated there was no agenda item to introduce Board Member McCarville.

Chairwoman Stickley then introduced Board Member McCarville and welcomed him to the Board, and he said, “Thank you.”

II. APPROVAL OF MINUTES

1. Approval of Public Meeting Minutes for September 4, 2024.

Chairwoman Stickley introduced this agenda item for the approval of Public Meeting Minutes for August 1, 2024. Board Member Frigo stated that they should be approving the Minutes for September, and Chairwoman Stickley stated that Board Member Frigo was correct. Chairwoman Stickley also noted that she had been looking at the Agenda for September 2024, and that this month’s Agenda does contain an item to introduce Board Member McCarville.

MOTION 10-03-01	
Motion:	To approve the Public Meeting Minutes for September 4, 2024
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	AAG Cummings stated that Board Member McCarville should recuse himself, as while Board Member McCarville was present at the last meeting as an observer, he was not yet a member of the Board, and therefore it would be safest to have only those who were present at the meeting as Board Members vote on these meeting Minutes.
In Favor:	Frigo – aye, Lowe – aye, Stickley – aye. Board Member McCarville recused himself as he was not a member of the Board on September 4, 2024.
Motion:	Passed

III. REQUEST TO REMAIN IN ASRS/CORP:

The following applications have been filed and are presented for Local Board consideration:

- 1. John Sponsler, Jr.** is requesting to remain in ASRS; he has 6.892 years of service. He accepted a CORP position as a Correctional Education Program Teacher, effective September 23, 2024.
- 2. Daniel Bridgeman** is requesting to remain in CORP; he has 5.00 years of service. He accepted an ASRS position as a Communications Technician, effective July 20, 2024.

MOTION 10-03-02	
Motion:	Approval of requests by John Sponsler, Jr. to remain in ASRS and Daniel Bridgeman to remain in CORP.
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	
In Favor:	Frigo – aye, Lowe – aye, McCarville – aye, Stickley – aye
Motion:	Passed

IV. DISABILITY RETIREMENTS:

1. John Martin: New Application for Ordinary Disability Pension.

MOTION 10-03-03	
Motion:	Vote to approve to begin the process and send John Martin for an Independent Medical Exam (IME) for an Ordinary Disability pension.
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	
In Favor:	Frigo – aye, Lowe – aye, McCarville – aye, Stickley – aye
Motion:	Passed

2. Thomas Tylutki: New Application for Accidental Disability Pension.

MOTION 10-03-04	
Motion:	Vote to approve to begin the process and send Thomas Tylutki for an Independent Medical Exam (IME) for an Accidental Disability pension.
Moved by:	Judy Frigo
Seconded by:	Randall Lowe
Discussion:	Board Member Frigo stated that she had a question concerning Mr. Tylutki’s application. She noted that on Mr. Tylutki’s paperwork from June 28, 2024, the Orthopedic Surgeon, Patrick Bays, begins his letter by stating he had been asked to do an Independent Medical Review. Board Member Frigo noted that “the Agenda states that this is for a new application for an Accidental Disability, so what was that letter?” AAG Cummings stated he thought it was just part of the paperwork for Mr. Tylutki’s medical history and that it was for something else. Board Member Lowe asked if that paperwork could be for a Workers Comp Claim Independent Review. Board Secretary Moreno stated that it was for a Worker’s Comp Claim. Board Member Frigo stated that she understood.
In Favor:	Frigo – aye, Lowe – aye, McCarville – aye, Stickley – aye
Motion:	Passed

V. GENERAL DISCUSSION:

1. Next Board Meeting will be on Thursday, November 7, 2024.

Chairwoman Stickley asked if she was supposed to attend the meeting on the 7th, or would the new Board Member attend? AAG Cummings stated her term would be expired so at that point she would not need to attend and the incoming Board Member Brian Bernal’s term would start and he would be attending. Chairwoman Stickley asked if she could add a motion to nominate Captain Lowe as the Chairperson or if that would be on the next agenda. AAG Cummings stated that it would need to be on the next agenda. Board Member Frigo asked for the matter to be put on the agenda because that sounded like a great idea to her. AAG Cummings stated that the Board Secretaries have been directed

to put that on the next agenda. Chairwoman Stickley asked if the Board members can attend the next meeting and Board Members Frigo, Lowe, and McCarville all stated that they would be present.

2. Discussion on this meeting being Chairwoman Stickley's final meeting; a new Local CORP Board Member will be on the Board next meeting (Brian Bernal).

Nothing was discussed.

3. Discussion on Local Board Members' terms/lengths of service on the Board, and appointment of new Board Members.

AAG Cummings stated that he had suggested that this item be on the agenda because there are new incoming Board Members, just in case the Board had any questions to discuss. Chairwoman Stickley stated she didn't have anything else to add except that she had a great time.

VI. CALL TO PUBLIC

No public comment. Chairwoman Stickley adjourned the meeting at 10:11 A.M.

Transcribed on **October 3, 2024**

Karen Ray, Board Secretary, Retirement Specialist