

**PUBLIC MEETING MINUTES
FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Tuesday, August 7, 2012 10:19 a.m.** at 1831 W Jefferson, Phoenix, AZ 85007.

Present at the meeting were the following individuals:

Michael Smarik, Acting Board Chair
Staci Fay, Board Member
Jeffrey Potter, Board Secretary

Paul Turley, Board Member
Brian Luse, CORP Board Attorney
Mary Turner – Pension Benefit Coordinator

Pamela Linnins – Asst. Attorney General
George Herman, Board Member - Absent

I. CALL TO ORDER – Local board meeting called to order by Acting Board Chair **M. Smarik** at **10:19 a.m., Tuesday, August 7, 2012.**

II. APPROVAL OF MINUTES –

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| MOTION 08-12-1 | Approval of Public Session Minutes |
| Motion: | Approval of Public Session Minutes from July 10, 2012 |
| Moved by: | Staci Fay |
| Seconded by: | Paul Turley |
| Discussion: | None |
| In Favor: | Unanimous |
| Motion: | Passes |

III. DISABILITY RETIREMENTS – Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature and A.R.S. 38-841.03 (2) - discussion of records exempt by law from public inspection (e.g. medical records). The Executive Session may be required to discuss medical histories.

a. Ramon Acosta - Accidental

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| MOTION 08-12-2 | Disability |
| Motion: | Deny Ramon Acosta’s application for Accidental Disability |
| Moved by: | Staci Fay |
| Seconded by: | Paul Turley |
| Discussion: | No longer eligible due to refunding CORP retirement. |
| In Favor: | Unanimous |
| Motion: | Passes |

b. Lenny Carrasco – Accidental

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| MOTION 08-12-3 | Disability |
| Motion: | Deny Lenny Carrasco application for Accidental Disability |
| Moved by: | Paul Turley |
| Seconded by: | Staci Fay |
| Discussion: | Does not meet the qualifications for Accidental Disability. History of knee issues prior to injury and no inmate contact. |
| In Favor: | Unanimous |
| Motion: | Passes |

c. Stephen Nettles – Ordinary

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| MOTION 08-12-4 | Disability |
| Motion: | Send Mr. Nettles to an IME |
| Moved by: | Staci Fay |
| Seconded by: | Paul Turley |
| Discussion: | In order to determine whether Mr. Nettles is disabled, need to send to IME. |
| In Favor: | Unanimous |
| Motion: | Passes |

Michael Smarik calls for Executive Session to discuss legal issues with the disabilities
Adjourn from Public Session 10:35 am
Return from Executive Session 10:43 am

- d. Delivery of medical documentation** – Currently medical documentation is being scanned and sent electronically to members. The system has changed which limits file size; need to determine procedures for delivering documentation to Board members. The Board requested that the documentation be sent via CD. Paul Turley stated that he did not have access to use a CD. Paul will continue to receive it via email. Will ask the absent Board members what is their preference for delivery.

IV. NORMAL RETIREMENTS –

The following applications have been filed and are presented for Local Board consideration:
The Board has received all retirement documentation from all applicants.

a. July 1, 2012

- 1. Mary R Hayes**

b. August 1, 2012

- 1. James J Franco**
- 2. Luis Jacobo**
- 3. Christine Noonan**
- 4. Thomas G. Rice**

c. September 1, 2012

- 1. David P Alcaez**
- 2. Debbie Dodge (Zell-Terry)**
- 3. Harold J Green**
- 4. Daniel L Haight**
- 5. Virginia C Hernandez**
- 6. Jedana S Hook**
- 7. Robert C Stewart**
- 8. April L Talley**

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| MOTION 08-12-5 | Approval of Normal Retirements |
| Motion: | To approve items IV a, b, c |
| Moved by: | Staci Fay |
| Seconded by: | Paul Turley |
| Discussion: | None |
| In Favor: | Unanimous |
| Motion: | Passes |

V. SURVIVOR BENEFITS – – Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature. The following applications have been filed and are presented for Local Board consideration:

- a. John Brown (Geneva)**
- b. Henry Hernandez (Sandra)**
- c. James E Jones (Velma)**
- d. Cheryl Matthews (Richard)**

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| MOTION 08-12-6 | Approval of Survivor Benefits |
| Motion: | V. c. approved once receive final documentation. |
| Moved by: | Paul Turley |
| Seconded by: | Staci Fay |
| Discussion: | None |
| In Favor: | Unanimous |
| Motion: | Passes |

VI. DEATH BENEFITS - – Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature. The following applications have been filed and are presented for Local Board consideration:

- a. Cynthia A Garcia (Hector)**
- b. Cynthia A Garcia (Virginia)**

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| MOTION 08-12-7 | Approval of Death Benefits |
| Motion: | Approve VI. a. and b. for death benefit |
| Moved by: | Staci Fay |
| Seconded by: | Paul Turley |
| Discussion: | Two different beneficiaries |
| In Favor: | Unanimous |
| Motion: | Passes |

VII. REQUEST TO REMAIN IN ASRS/CORP –

The following applications have been filed and are presented for Local Board consideration:

a. Trudy Dumkrieger – request to remain in CORP.

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| MOTION 08-12-8 | Approval of request to remain in CORP |
| Motion: | Approve VII. a. to remain in CORP |
| Moved by: | Staci Fay |
| Seconded by: | Paul Turley |
| Discussion: | None |
| In Favor: | Unanimous |
| Motion: | Passes |

b. Stacy Johnson – request to remain in CORP. Submitted request to stop waiver, no action taken.

c. Renee McDuffie – request to remain in CORP.

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| MOTION 08-12-9 | Approved of request to remain in CORP |
| Motion: | Approve VII. c. to remain in CORP |
| Moved by: | Staci Fay |
| Seconded by: | Paul Turley |
| Discussion: | Will be retiring in 11/2015. |
| In Favor: | Unanimous |
| Motion: | Passes |

VIII. GENERAL DISCUSSION – Items may be discussed/voted on by the Board. At any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature.

a. Legal Support Unit Supervisor/AUN07228/22 – Board to determine retirement system. ADC management has requested that this position be allocated to ASRS.

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| MOTION 08-12-10 | Approved position to be ASRS |
| Motion: | Approve VIII a |
| Moved by: | Paul Turley |
| Seconded by: | Staci Fay |
| Discussion: | None |
| In Favor: | Unanimous |
| Motion: | Passes |

- b. **Pre-existing condition physical** – Mary Turner presented form that is currently in use by our OHNs. Board approved the use of the form for pre-existing condition physical.

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| MOTION 08-12-11 | Adopt form for CORP Pre-existing conditional physical |
| Motion: | Approve form |
| Moved by: | Staci Fay |
| Seconded by: | Paul Turley |
| Discussion: | The Board has been working with the OHN Manager, DOC Purchasing, and ADOA to develop an exam. Mary Turner discovered a DOC exam online. The Board reviewed the form and some changes will need to be made in order to be CORP specific. |
| In Favor: | Unanimous |
| Motion: | Passes |

- c. **New Legislation** – Health Insurance coverage for injured CORP members. Michael stated that the coverage is to assist PSPRS and CORP members injured at work. The insurance will be in conjunction with Risk Management processing. The State would pay the employer portion of the health insurance while the member was on worker’s compensation.

IX. CALL TO PUBLIC – None

Meeting adjourned at **11:07 am**
Transcribed this 8th day of August 2012.

Jeffrey G. Potter, Local Board Secretary