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GOVERNOR

Arizona Department of Corrections

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CHARLES L. RYAN
DIRECTOR

July 1, 2015

Frank Shaw
Complex Administrator
Management & Training Corporation
Arizona State Prison -- Kingman
P.O. Box 3939
Kingman, AZ 86402

Dear Mr. Shaw:

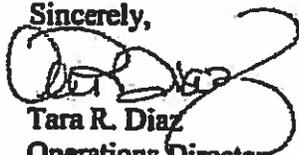
Per Contract No. AD9-010-A3 between the Arizona Department of Corrections and Management & Training Corporation, there are specific provisions that the facility operator shall provide annual In-Service training to all staff to include subcontractors, their employees, agents and or representatives.

A review of the training records for FY15 which concluded on June 30, 2015 shows ASP-Kingman failed to meet the training requirements as specified in Section 2.11.12, In-Service Training of the above referenced contract. Records reflect 71% of staff completing the required classroom training and only 51% completing required online training courses. In-Service training is an Arizona Department of Corrections requirement as per Department Order 509 and ensures all staff has proper and up to date training for conducting their assigned duties.

As a result of ASP-Kingman's failure to meet the training requirements, I am directing you to provide a corrective action plan on what steps you intend to take to rectify the deficiency identified and what actions will be put in place to ensure 100% compliance with In-Service training for the FY16 training year.

Your plan is due to my office by July 17, 2015 for review.

Sincerely,


Tara R. Diaz
Operations Director,
Contract Beds Bureau

C: Carson McWilliams, Offender Operations Division Director, ADC
Jeff Henry, Vice President, Corrections, MTC
Elizabeth Csaki, Chief Procurement Officer, ADC
Betty Barnes, Deputy Warden, Lead ADC Monitor
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