Pre-Service Correctional Officer Curriculum By Functional Area	280 ACADEMY HOUR BREAKDOWN BY	STUDY GUID	Class	Practical		KINGMAN ACADEMY CLASS 01/12	KINGMAN ACADEMY CLASS 04/14	KINGMAN ACADEMY CLASS 02/15	KINGMAN ACADEMY CLASS 03/15	KINGMAN ACADEMY CLASS 6/15
Administrative Personnel										
Commander's Welcome	0.5		0.5			0	0	0	0	0
Orientation and Personnel	3.5		3.5			Hours not listed	4	4	2	0
COTA Rules and Regulations	1		1			Hours not listed	0.5	1	1	1
Examinations and Review	10.5		10.5			5	6	1	7.5	9.5
Graduation/Family Orientation Open house/Tour	2			2		0	0	0	0	0
Exits and Close out PACE Evaluations	2		2			0	0	0	0	0
Drill and Ceremony	1			1		0	0.5	0.5	0.5	0
Employee Organization Presentation	1		1			0	0	0	0	0
Uniform Inspection	0.5		0.5			0	0	0	0	0
Staff Suicide Briefing	0.5		0.5			0	0	0	0	0
Sub Totals	22.5	0	19.5	3						
1.0 Ethics and Professionalism										
1.1 Employee Rules and Regulation	2		2			0	0	0	0	0
1.2 Workplace Relations	2		2			2	2	2	2+2	0
1.3 Ethical Staff Inmate Relationships	3		3			2	3	3	2	2
1.4 Employee Grievances	1		1			1	1	1	1	0
1.5 Professionalism & Ethics	3		3			3	3	3	2	2
1.6 Uniforms and Grooming		1				0	0.5	0.5	0	0
1.7 Performance Appraisal		1				0	0	0	0	0
1.8 Administrative Investigations	2		2			2	2	2	2	2
Sub Totals	13	2	13	0						
2.0 Inmate Management										
2.1 Inmate Manipulation	4		4			4	3.5	3.5	2	2
2.2 Direct Supervision	8		8			7	3	3	2	2
2.3 Sociology of A Correctional Institution		2				2	1.5	2.5	1.5	1.5
2.4 Inmate Discipline	6		6			6	2	2	2	2
2.5 Inmate Classification	2		2			2	1.5	1.5	1	1
2.6 Inmate Grievance	1		1			1	1	0	1	1
2.7 Inmate Programs	2		2			0	2	0	1	1
2.8 Discretion and Decision Making	3		3			2	2.5	2.5	1.5	1.5
2.9 Security Threat Groups	3		3			3	2	2	0	1.5
2.10 Working with Females	2		2			0	1	1	1.5	1
2.11 Gender Specific Intervention	4		4			0	1.5	1.5	1.5	1.5
Sub Totals	35	2	35	0						
3.0 Legal Issues										
3.1 Criminal Justice System						3	3	0	0	1
3.3 a Use of Force	4		4			0	0	0	0	0
3.3b Use of Force	3		3			1	0	0	0	0
3.4 Victims Services		2				0	1	1	0	1

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3.5 Legal Issues In Corrections	3		3		3	2	2	0	1
3.5b Prison Rape Elimination Act (PREA)		3			1	2.5	0	2	0
Sub Totals	10	5	10	0					
4.0 Communication									
4.1 Report Writing	4		2	2	2	2	2	4.5	6
4.2 Direct Supervision Communication	3		3		0	3	2	2	2
4.3 Radio and Telephone	2		2		2	2	2	0	0
4.4 Oral Reports					0	0	0	0	0
4.5 Communicating with the Public	2		2		2	1	1	1	1
4.6 (a) Cultural Awareness - Dimensions in Diversity	2		2		2	2.5	2.5	1.5	1.5
4.6 (b) Cultural Awareness - Inmate Culture	2		2		2	0	0	1	0
4.7 Job of a Correctional Officer		2			2	1.5	1.5	1.5	1.5
4.8 Effective Study and Note Taking		0.5			hours not listed	1.5	2.5	0	1
Sub Totals	15	2.5	13	2					
5.0 Officer Safety									
5.1 Preliminary Marksmanship and Weapons Qual.					32	32	no rosters provided	32	32
Classroom - Firearms Familiarization	8		8						
Handgun Qualification	19			19					
Shotgun Qualification	3			3					
5.2 Chemical Agents	3		1	2					
5.3 Target Identification/Discrimination	2			2					
5.4 DART	2.5		1	1.5	3	4			
5.5 Carrying Concealed Weapons	2		2		0				
5.6 Personal Protection		1			1	1	1	0	0
Sub Totals	39.5	1	12	27.5					
6.0 Applied Skills									
6.1 Searches and Contraband	4		2.5	1.5	3+3	2.5+4.5	2.5+4.5	2+2	2
6.2 Transportation and Restraints	7		2	5	7	2.5	2.5	0	3.5
6.3 Count Procedures	2			2	0	1.5	2.5	1	1
6.4 Field Training - Reality Institution Practical Skills (R	16			16	0	0	0	0	0
6.5 Cell Extractions	3		1	2	0	3	3	0	0
6.6 Progressive-Maximum Restraints	2		1	1	2	0	2	0	2
6.7 Inmate Property Management	4		2	2	4	3	0	0	1.5
6.8 Inmate Urine Collection	1		1		2	2	0	1	2.5
6.10A Defensive Driving/Van Dynamics	5.5		3	2.5	6	2.5	2.5	2.5	2+2
Sub Totals	44.5	0	12.5	32					
7.0 Security, Custody and Control									
7.1 Security, Custody and Control	6		6		5	6	6+6	0	3+3
7.2 a. Introduction to Incident Control System (ICS)	6		6		7	4	4	1.5	1.5

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7.2 b. Surviving Hostage Situations	3		3		2	0	2	0	2
7.2c. NIMS	0				4+8	10	0	0	0
7.3 Crime Scene Protection	2		2		2	2	0	0	1.5
7.4 Fire Prevention and Evacuation		2			# hours not listed	2	2	0	2
7.5 Protective Segregation	1		1		1	2.5	2.5	1.5	1.5
Sub Totals	18	2	18	0					
8.0 Conflict and Crisis Management									
8.1 Non-Violent Crisis/Conflict Management					4	0 hours	0	0	1.5
Crisis and Conflict in Corrections	4		4			5 hours listed under different title preventing staff assaults			1.5 hours listed under preventing staff assaults
Goals and Concerns of non-Violent Conflict Manageme	3		3						0
Principles and Techniques of Conflict/Crisis Managem	6		3	3					0
Practical Application and Practice	3			3					0
8.2 Critical Incident Response Team	1		1		0	0		0	0
8.3 Self Defense Training	35			35	32	32	12	no rosters provided	no rosters provided
Sub Totals	52	0	11	41					
9.0 Medical and Mental Health Issues in Corrections									
9.1 CARE	7		7		8	none listed	7	7	7
9.2 Communicable Disease (Class only)		2			2	1	1	1	0
9.3 Alcohol & Other Drugs	2		2		2	1.5	1.5	1.5	1.5
9.4 Alcohol and Drugs in the Workplace		3			2+2	2.5	2.5	0.5	0.5
9.5 Physical Fitness Training	17	2		17	13	17	14	5.5	18
9.6 Intro. To Health Services	1		1		1	0	1	0	1
9.7 Signs & Symptoms	2		2		2	0	2	1	1
9.7b Suicide Prevention	1.5		1.5		0	2		1	1
Sub Totals	30.5	7	13.5	17					
Grand Total Including	280	21.5	157.5	122.5					

Classes determined by the assessment team with concurrence by the COTA Commander be critical to life, safety, or liability.

Hours less than ADC

Hours more than ADC

Study guide home work assignments