

**PUBLIC MEETING MINUTES FOR  
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD  
ARIZONA DEPARTMENT OF CORRECTIONS**

**January 7, 2016**

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday January 7, 2016 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	Carson McWilliams, Board Member
Timothy Cox, Board Member	Glenn Pacheco, Board Member
Pamela Linnins, Asst. Attorney General	George Herman, Board Member - Absent
Jeffrey Potter, Board Secretary	Mary Turner, Pension Benefit Coordinator
<b>Guests</b>	
Daniel Findlay – CORP Member	Leann Findlay – Spouse
Roger Illingworth – Father of Member	

**I. CALL TO ORDER** – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:00 a.m., Thursday January 7, 2016.**

Michael Smarik welcomed Timothy Cox as the newest Board member.

**II. APPROVAL OF MINUTES** –

MOTION 1-16-01	
Motion:	Approval of Public Session Minutes from December 3, 2015 meeting.
Moved by:	C. McWilliams
Seconded by:	G Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

**III. NORMAL RETIREMENTS** – The following applications have been filed and are presented for Local Board consideration:

- a. Deferred Annuity**
  - 1) Robert Boyle**

- b. **January 1, 2016**
  - 1) **Elisa Espinoza**
  - 2) **Henry Heine**
  - 3) **Ronald Kimmenau**
  - 4) **Ricardo Lucero**
  - 5) **Carolyn Newbill**
  - 6) **Roxanne Ready**
  - 7) **Gregory Schumaker**
  - 8) **Robert Sigona**
  - 9) **Neal Stubbs**
  - 10) **Manny Trevino**

- c. **February 1, 2016**
  - 1) **Laureen Bryce**

MOTION 1-16-02	
Motion:	Approve Section III a., b., and c. for retirement
Moved by:	C. McWilliams
Seconded by:	G Pacheco
Discussion:	Was reported that all documentation and forms have been received.
In Favor:	Unanimous
Motion:	Passed

**IV. SURVIVOR BENEFITS** – The following applications have been filed and are presented for Local Board consideration:

- a. **William Willis (Barbara)**

MOTION 1-16-03	
Motion:	Rescind approval of Surviving Spouse benefit approved at the 12/3/2015 Board Meeting due to issues with the Power of Attorney
Moved by:	C. McWilliams
Seconded by:	G Pacheco
Discussion:	PSPRS reported that the Power of Attorney submitted was not acceptable
In Favor:	Unanimous
Motion:	Passed

- b. **William Willis (Michael Cesare)**

MOTION 1-16-04	
Motion:	Table Section IV b. until the Board has time to review documentation
Moved by:	G Pacheco
Seconded by:	C. McWilliams
Discussion:	Due to the Death of Barbara Willis and new application for the benefit was requested. The forms and supporting documentation was not presented to

	the Board prior to the meeting. Waiting on Trust and Death Certificate
In Favor:	Unanimous
Motion:	Passed

- c. **Everett Bowman (Billie)**
- d. **Jerome Manzanares (Marina)**

MOTION 1-16-05	
Motion:	Approve Survivor Benefit for Section IV c. and d.
Moved by:	C. McWilliams
Seconded by:	G Pacheco
Discussion:	Board has received all documentation and forms
In Favor:	Unanimous
Motion:	Passed

**V. DEATH BENEFITS** - --The following applications have been filed and are presented for Local Board consideration:

- a. **Brad Ford (Tracy)**
- b. **Brad Ford (Andrew)**
- c. **Brad Ford (Gwendolyn)**

MOTION 1-16-06	
Motion:	Approve Section V a., b., and c. Death Benefit
Moved by:	C. McWilliams
Seconded by:	G Pacheco
Discussion:	Board has received all documentation and forms
In Favor:	Unanimous
Motion:	Passed

**VI. REQUESTS TO REMAIN IN ASRS/CORP**

- a. **None**

**VII. DISABILITY RETIREMENTS –**

- a. **Daniel Findlay – Accidental Disability** - Discussion and appropriate action regarding the application for Accidental Disability.

MOTION 1-16-07	
Motion:	Approve Section VII a. for Accidental Disability tart date of January 7, 2016
Moved by:	C. McWilliams
Seconded by:	G Pacheco
Discussion:	Reviewed the Independent Medical Exam and Form C5-LB-A
In Favor:	Unanimous

Motion:	Passed
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- b. **Matthew Illingworth – Accidental Disability - Appeal.** Discussion and appropriate action regarding the application for Accidental Disability.

MOTION 1-16-08	
Motion:	Approve Section VII b. for Accidental Disability for Matthew Illingworth start date of August 19, 2015
Moved by:	C. McWilliams
Seconded by:	G Pacheco
Discussion:	Agenda incorrectly listed Michael instead of Matthew. The motion was updated to reflect correct name.  C. McWilliams had a discussion with Mr. Illingworth with regards to further employment. It was determine that there is no position within CORP that would exclude inmate contact.
In Favor:	Unanimous
Motion:	Passed

- c. **Frances Romo – Ordinary Disability** – Independent Medical Exam is set for January 21, 2016.
- d. Destruction of supporting medical documentation sent to Dr. Joel Parker was discussed. The Board had no issue since the Board retains a copy.

**VIII. GENERAL DISCUSSION**

- a. **Robert Tafoya – Returned to work CORP.** Mr. Tafoya retired October 31, 2012, he returned to work in a CORP designated position on November 14, 2015 as a Corrections Officer. ACR is required.

**IX. CALL TO PUBLIC**

2015 and 2014 CORP retirement and refunds were presented to the Board.

Year	Retirements	Refunds
2015	194	805
2014	209	866

MOTION 1-16-09	
Motion:	Adjourn Meeting
Moved by:	G Pacheco
Seconded by:	C. McWilliams
Discussion:	
In Favor:	Unanimous
Motion:	Passed

Meeting adjourned at **10:25** a.m.

Transcribed on **7th day of January 2016**.

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Jeffrey G Potter – Local Board Secretary