

**PUBLIC MEETING MINUTES FOR
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

February 4, 2016

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday February 4, 2016 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	George Herman, Board Member
Timothy Cox, Board Member - Telephonic	Glenn Pacheco, Board Member - Telephonic
Pamela Linnins, Asst. Attorney General	Carson McWilliams, Board Member - Absent
Jeffrey Potter, Board Secretary	Mary Turner, Pension Benefit Coordinator
Guests	

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:00 a.m., Thursday February 4, 2016.**

II. APPROVAL OF MINUTES –

MOTION 2-16-01	
Motion:	Approval of Public Session Minutes from January 7, 2016 meeting.
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

III. NORMAL RETIREMENTS – The following applications have been filed and are presented for Local Board consideration:

- a. February 2016**
 - 1. **Martha Barrios**
 - 2. **Robert Carreon**
 - 3. **Guillermo Lopez**
 - 4. **Anthony Nelson**
 - 5. **Clarence Rivera**
 - 6. **Steve Sloboda**
 - 7. **Shawn Triana**
 - 8. **Eber Wills**
- b. March 2016**

- 1. **Brian Bylbie**
 - 2. **Maria Huff**
- c. **April 2016**
- 1. **Richard McGraugh**
 - 2. **Ricky Pratt**

MOTION 2-16-02	
Motion:	Approve retirements for Section III a., b., and c. except for III. a. 6. Steve Sloboda; due to not receiving retirement forms
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	All retirement forms were sent to Mr. Sloboda, several attempts were made for him to sign the paperwork. A certified letter with another set of forms has been send via US Mail.
In Favor:	Unanimous
Motion:	Passed

IV. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. **William Willis (Barbara/Michael Cesare)**
- b. **Anthony Michienzi (Frances)**
- c. **Douglas Skowron (Irene)**
- d. **Jack Spafford (Guenda)**
- e. **Larry Van Asperen (Sherrie)**
- f. **Donald Willis (Bertha)**

MOTION 2-16-03	
Motion:	Approve Survivor Benefits for section IV. a., b., c., d., e., and f.
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	Barbara Willis’ survivor benefits were not paid due to issues with the Power of Attorney provided by Mr. Cesare. Ms. Willis has passed away. Mr. Cesare provided additional Trust documents for William and Barbara Willis showing Mr. Cesare as the trustee.
In Favor:	Unanimous
Motion:	Passed

V. DEATH BENEFITS - –The following applications have been filed and are presented for Local

Board consideration:

- a. **None**

VI. REQUESTS TO REMAIN IN ASRS/CORP

- a. **Heidi Bevell – Request to remain in ASRS.** Currently has 13 years of service in ASRS. Starting a new position as a Corrections Officer.

MOTION 2-16-04	
Motion:	Approve the request to remain in ASRS
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

VII. DISABILITY RETIREMENTS –

- a. **Timothy Baca – Accidental Disability** – Distributed medical documentation for review.
- b. **Lena Brazelton – Total & Permanent Disability** – Discussion and appropriate action regarding the application for Total & Permanent Disability.

MOTION 2-16-05	
Motion:	Request an IME for Ms. Brazelton
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	Medical documentation provided shows injury to the left foot and left leg. Some of the medical documentation provided has conflicting information. Due to the medical evidences provided, an IME is required to make a decision.
In Favor:	Unanimous
Motion:	Passed

- c. **Edgar East – Total & Permanent Disability** – Discussion and appropriate action regarding the application for Total & Permanent Disability.

MOTION 2-16-06	
Motion:	Request an IME for Mr. East
Moved by:	G. Herman
Seconded by:	G. Pacheco
Discussion:	Medical documentation provided shows injury to his shoulder. Due to the medical evidences provided, an IME is required to make a decision.
In Favor:	Unanimous
Motion:	Passed

- d. **Monica Gracia - Accidental Disability** – Distributed medical documentation for review.

- e. **Frances Romo – Ordinary Disability** – Independent Medical Exam was performed on January 28, 2016. Have not received IME from doctor. Will distribute when received.

VIII. GENERAL DISCUSSION

- a. **None**

IX. CALL TO PUBLIC

MOTION 2-16-07	
Motion:	Adjourn Meeting @ 10:25 am
Moved by:	G. Herman
Seconded by:	G Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

Meeting adjourned at **10:25** a.m.

Transcribed on **4th day of February 2016**.

Jeffrey G Potter – Local Board Secretary