

**PUBLIC MEETING MINUTES FOR
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

September 3, 2015

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday September 3, 2015 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	Carson McWilliams, Board Member
Glenn Pacheco, Board Member - Telephonically	Pamela Linnins, Asst. Attorney General
George Herman, Board Member - Absent	
Jeffrey Potter, Board Secretary	Mary Turner – Pension Benefit Coordinator
Guests	
Jothi Beljan, Asst. Attorney General	Ross Gillis – Member
Linda Findley – Spouse of member	Daniel Findley

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:05 a.m., Thursday, September 3, 2015.**

II. APPROVAL OF MINUTES –

MOTION 9-15-01	
Motion:	Approval of Public Session Minutes from August 6, 2015 meeting.
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

III. NORMAL RETIREMENTS – The following applications have been filed and are presented for Local Board consideration:

a. September 1, 2015

- 1. Donna Bauman**
- 2. Troy Davis**
- 3. James Fought Jr**
- 4. David Goodall**
- 5. Suzanne Gust**
- 6. Lorena Hersey**
- 7. Stacy Hobbs**
- 8. Julie Morrissey**
- 9. Nolan Morrow**
- 10. Gary Power**
- 11. James Samons**

- 12. Adam Smith
- 13. Perry Steadman

- b. October 1, 2015
 - 1. Jolene Cameron
 - 2. William Hlavaty

- c. November 1, 2015
 - 1. Joe Wozny

MOTION 9-15-02	
Motion:	Approve normal retirements for Section III a., b., and c.
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	The Board has received all documentation.
In Favor:	Unanimous
Motion:	Passed

IV. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. Stanley Chadwick (Berta)
- b. John Long Jr (Denise)
- c. Robert J Olson (Balinda)

MOTION 9-15-03	
Motion:	Approve survivor benefits for Section IV. a. and b. and for c. when the Board receives the final paperwork.
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	Receive all documents for IV a. and b. waiting on final documents from Iv. c.
In Favor:	Unanimous
Motion:	Passed

V. DEATH BENEFITS –The following applications have been filed and are presented for Local Board consideration:

- a. Michelle O’Brien

Discussed beneficiary and requested the Board’s lawyer, Pamela Linnins discuss the issue with PSPRS’s lawyer. Ms. Linnins will report her discussion at the next Board meeting.

VI. REQUESTS TO REMAIN IN ASRS/CORP

- a. **Linda Couch - Request to remain in ASRS.** New hire Corrections Education Program Teacher. Has over 16.5 years in ASRS and is requesting to stay in ASRS

MOTION 9-15-04	
Motion:	Approve request to remain in ASRS
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- b. **Carol Giacomucci – Request to remain in ASRS.** New hire Corrections Education Program Teacher. Has over 16 years in ASRS and is requesting to stay in ASRS.

MOTION 9-15-05	
Motion:	Approve request to remain in ASRS
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- c. **Laura Schaffer-Metcalf - Request to remain in ASRS.** New hire Corrections Education Program Teacher. Has over 19 years in ASRS and is requesting to stay in ASRS.

MOTION 9-15-06	
Motion:	Approve request to remain in ASRS
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- d. **Gregory Denning – Request to remain in CORP.** Has over 14 years in CORP and is requesting to remain in CORP. Has applied for the position of Program System Specialist and wants to make sure he can remain in CORP prior to accepting the position.

MOTION 9-15-07	
Motion:	Approve request to remain in CORP
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- e. **Ross Gillis – Remain in CORP.** Was approved for a waiver to remain in CORP on April 24, 2003. Requesting a waiver do to position change. Currently eligible for a CORP retirement.

MOTION 9-15-08	
Motion:	Approve request to remain in CORP
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

VII. DISABILITY RETIREMENTS

- a. **Richard Rose - Total & Permanent Disability..**

MOTION 9-15-9	
Motion:	Tabled until clarification of the start of a disability payment
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	Board is requesting that the Board's attorney to review the process with PSPRS
In Favor:	Unanimous
Motion:	Passed

- b. **Michael Illingworth – Accidental Disability Appeal.**

MOTION 9-15-10	
Motion:	Provided additional documentation to the IME doctor to determine disability
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	Mr. Illingworth submitted an appeal to the Board with additional medical documentation. The Board reviewed the documents and determine that the medical document provided needed to be reviewed by the IME doctor (Dr. Joel Parker).
In Favor:	Unanimous
Motion:	Passed

- c. **Daniel Findlay – Accidental Disability.**

MOTION 9-15-11	
Motion:	Send Mr. Findley to an Independent Medical Exam
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	Mr. Findley was involved in a vehicle accident while transporting employees from Flagstaff to Winslow.
In Favor:	Unanimous

Motion:	Passed
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MOTION 9-15-12	
Motion:	Go to Executive Session to obtain legal advice with regards to items V. a. and VII a. on the agenda.
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

Went to Executive Session at 10:26
Returned from Executive Session at 10:42

VIII. GENERAL DISCUSSION

- a. **2016 CORP Board Agenda** – Approved next year’s schedule. Will follow the pattern of the first Thursday of every month.
- b. **CORP Board election update** – Mary Turner is working on posters and web site set up for the election.

IX. CALL TO PUBLIC

None

MOTION 9-15-13	
Motion:	Adjourn – 10:46 am
Moved by:	C. McWilliams
Seconded by:	G. Pacheco
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

Meeting adjourned at **10:46 a.m.**
 Transcribed on **3rd day of September 2015.**

Jeffrey G Potter – Local Board Secretary