

**PUBLIC MEETING MINUTES FOR
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

August 7, 2014

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday August 7, 2014 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	Carson McWilliams, Board Member
Paul Turley, Board Member	Staci Fay, Board Member Board Member
Brian Luse, Asst. Attorney General - Acting	
Jeffrey Potter, Board Secretary	Mary Turner, Pension Benefit Coordinator
Pamela Linnins, Asst. Attorney General - Absent	George Herman, Board Member - Absent
Guests	
Donna Kuykendall – Member’s Spouse	

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:00 a.m., Thursday August 7, 2014.**

II. APPROVAL OF MINUTES –

MOTION 08-14-01	
Motion:	Approval of Public Session Minutes from July 3, 2014.
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

III. DISABILITY RETIREMENTS –

- a. **Daniel Herrera – Ordinary Disability:** Applied for ordinary disability prior, but was denied due to not being retired. Mr. Herrera has been terminated from employment and applied for ordinary disability. The Board members received all medical documentation sent by Mr. Herrera for review. George Herman and Pamela Linnins copies will be mailed.

MOTION 08-14-02	
Motion:	Request to go to Executive Session at 10:07 am
Moved by:	C. McWilliams
Seconded by:	S. Fay

Discussion:	To discuss the letter received from Dr. Menchola
In Favor:	Unanimous
Motion:	Passed

Returned from Executive Session at 10:22 am

- b. Corey Kuykendall – Update:** Mary Turner received a letter from Dr. Menchola’s lawyer, Larry Cohen. The Board asked Mary to send a letter to Larry Cohen, asking if Dr. Menchola would complete her examination and report.

Donna Kuykendall want to know what is going on because Dr. Menchola would not reply to her requests. She also requested a copy of the letter and she brought additional medical documentation. M. Smarik stated that we would contact her once we know the outcome of the letter to Dr. Menchola’s lawyer.

IV. NORMAL RETIREMENTS – The following applications have been filed and are presented for Local Board consideration:

- a. August 1, 2014**
 - 1. **Stephen Bowie**
 - 2. **Lance Hetmer**
 - 3. **Cynthia Humphries**
 - 4. **Joanna Loving**
 - 5. **Jeanette Smith**
- b. September 1, 2014**
 - 1. **Geraldine Cook**
 - 2. **Tyson Koch**
 - 3. **Joe Simental**
 - 4. **Darrin Weaver**
- c. October 1, 2014**
 - 1. **Philip Hanson**
 - 2. **Roy Jolly**
 - 3. **Roberto Tovar**

MOTION 08-14-03	
Motion:	Approve Section IV a, b, and c for retirement
Moved by:	S. Fay
Seconded by:	P. Turley
Discussion:	CORP has received all required documents
In Favor:	Unanimous
Motion:	Passed

V. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. Bert Casillas (Christina)**

MOTION 08-14-04	
Motion:	Approve Section V.a. for a Survivor Benefit
Moved by:	P. Turley
Seconded by:	S. Fay
Discussion:	CORP has received all required documents
In Favor:	Unanimous
Motion:	Passed

VI. DEATH BENEFITS - --The following applications have been filed and are presented for Local Board consideration:

a. None

VII. REQUESTS TO REMAIN IN ASRS/CORP

a. **Barbara Brooks-Kelley – Request to remain in ASRS.**

MOTION 08-14-05	
Motion:	Approve Barbara Brooks-Kelley to remain in ASRS
Moved by:	S. Fay
Seconded by:	P. Turley
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

b. **Lisa Klukosky – Request to remain in ASRS.**

MOTION 08-14-06	
Motion:	Approve Lisa Klukosky to remain in ASRS
Moved by:	S. Fay
Seconded by:	P. Turley
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

c. **Audrey Taylor – Request to remain in ASRS.**

MOTION 08-14-07	
Motion:	Approve Audrey Taylor to remain in ASRS
Moved by:	S. Fay
Seconded by:	P. Turley
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

d. **Carson McWilliams – Request to remain in CORP.**

MOTION 08-14-08

Motion:	Approve Carson McWilliams to remain in CORP in the position of Division Director of Offender Operations.
Moved by:	S. Fay
Seconded by:	P. Turley
Discussion:	Agenda incorrectly listed the position; the correct position is Division Director of Offender Operations.
In Favor:	P. Turley, S. Fay, and M. Smarik voted in favor, C. McWilliams abstained.
Motion:	Passed

VIII. GENERAL DISCUSSION –**a. Budget Administrator – AUN06586/26**

MOTION 08-14-09	
Motion:	Approve Budget Administrator to be an ASRS position
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

b. Maintenance Operations Manager – AUN02929/02924

MOTION 08-14-10	
Motion:	Approve Maintenance Operations Manager to be an ASRS position.
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- c. Update of the voting for the elected Board position to expire this year.** Mary Turner reported that 1448 votes have been cast, 724 members voted. One member votes for two nominations. 38 members were nominated, 28 of those accepted the nomination. This has already passed the number of votes from the previous election. The election will end on August 15, 2014. The newly elected members first Board meeting will be January 2015.

IX. CALL TO PUBLIC –

None.

Meeting adjourned at **10:37** a.m.

Transcribed on **7th day of August 2014**.

Approved by the Board on **4th day of September 2014**.

Jeffrey G Potter – Local Board Secretary