

**PUBLIC MEETING MINUTES FOR
CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
ARIZONA DEPARTMENT OF CORRECTIONS**

November 6, 2014

A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections was convened **Thursday November 6, 2014 10:00 a.m.** at the **Department of Corrections, 1601 W. Jefferson, Phoenix, Arizona, 85007.**

Present at the meeting were the following individuals:

Michael Smarik, Board Chair	George Herman, Board Member
Carson McWilliams, Board Member	Staci Fay, Board Member Board Member
Brian Luse, Asst. Attorney General	
Jeffrey Potter, Board Secretary	Mary Turner, Pension Benefit Coordinator
	Guests

I. CALL TO ORDER – Called to order the Local CORP Board meeting by **Michael Smarik** at **10:00 a.m., Thursday November 6, 2014.**

II. APPROVAL OF MINUTES –

MOTION 11-14-01	
Motion:	Approval of Public and Executive Session Minutes from October 2, 2014 meeting.
Moved by:	S. Fay
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

III. DISABILITY RETIREMENTS –

- a. Daniel Herrera** – Ordinary Disability - Jeffrey Potter has contacted 27 doctor’s office and has not been able to find a doctor to perform the IME. He has received approval from Mr. Herrera to search in Phoenix if a doctor in Tucson cannot be found. Mr. Potter stopped the doctor search to wait for directions from the Board. The Board requests him to complete

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DEPARTMENT OF CORRECTIONS LOCAL CORP BOARD**

the search and notify Procurement when an appropriate doctor is found.

- b. **Esteban Tanori** – Ordinary Disability application. Jeffrey Potter reported that he has received all of the medical documents and forms from Mr. Tanori. The Board received a packet of documents from Mr. Tanori for their review.
- c. **Corey Kuykendall** – Total & Permanent/Accidental disability application. The IME doctor reported that there seems to be some missing medical documents. Mary Turner will research the medical documents and if there are missing documents she will request them from Mr. Kuykendall. Mary Turner also reported there is an issue with Procurement on approving the estimated bill.
- d. **Requesting Independent Medical Exam (IME)** – Discussion and appropriate action regarding on how the Board will find and approve an IME doctor.

Mary Turner reports that she had a conversation with the Procurement staff. When Ms. Turner submitted the IME bill for \$6500, the Procurement staff reported that the Board would be required to follow the Procurement procedures due to the cost. This is the first time an IME has not been approved.

Discussions with Michael Smarik and Procurement continued and the results are that the Board is required to follow the Procurement rules. When an IME is required, the Board staff will research what type of doctor is required, interview the doctor's office to determine if the doctor is willing to do an IME and accept payment from the DOC through procurement. The Board's staff will contact Procurement, inform them of their search results; including the number of doctors called, any special requirements a doctor would need, and the cost.

IV. NORMAL RETIREMENTS – The following applications have been filed and are presented for Local Board consideration:

- a. **October 1, 2014**
 - 1. **Thomas Hayden**
- b. **November 1, 2014**
 - 1. **Tony Ambriz**
 - 2. **Kenneth Bower Jr**
 - 3. **Luz-Elena Carrasco-Casey**
 - 4. **Martin Hall**
 - 5. **Praxedez Juarez**
 - 6. **Patrick Lundberg**
 - 7. **Richard Orduno**
 - 8. **Gildardo Santa Cruz**
 - 9. **Dean Tucker**
- c. **December 1, 2014**
 - 1. **William Gorman**

- 2. **Leslie Holtz**
- 3. **Curtis Stewart**
- 4. **Arthur Tafoya**

- d. **January 1, 2015**
 - 1. **Gloria Espinoza**

- e. **Pre-1984 Retirement (left DOC in 2002)**
 - 1. **Luren Riley**

- f. **Deferred Annuity**
 - 1. **Yvonne Hammond**

MOTION 11-14-02	
Motion:	Approve Section IV a.b.c.d.e.f. for retirement with the except that IV b.5 will be approved once all of the documents are received
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	IV b.5. was delayed due to information requested from PSPRS not being received in a timely manner.
In Favor:	Unanimous
Motion:	Passed

V. SURVIVOR BENEFITS – The following applications have been filed and are presented for Local Board consideration:

- a. **Jake H. Burton (Gloria)**
- b. **Jack Lindsey Jr (Michelle)**

MOTION 11-14-03	
Motion:	Approve Survivor Benefit for V. a. and b.
Moved by:	C. McWilliams
Seconded by:	G. Herman
Discussion:	All documents have been received
In Favor:	Unanimous
Motion:	Passed

VI. DEATH BENEFITS - --The following applications have been filed and are presented for Local Board consideration:

- a. **Andrew Primero (Eloisa)**

MOTION 11-14-04	
Motion:	Approve Death Benefits for VI. a
Moved by:	S. Fay

Seconded by:	G. Herman
Discussion:	All documents have been received
In Favor:	Unanimous
Motion:	Passed

- b. **Michelle O'Brien – Monique Stamper** – reported by PSPRS that she is not the beneficiary.

MOTION 11-14-05	
Motion:	Rescind the Board approval for a Death Benefit
Moved by:	C. McWilliams
Seconded by:	G. Herman
Discussion:	Due to an error, the Board was given outdated beneficiary information from PSPRS. PSPRS contacted the Board with an updated beneficiary form and a different beneficiary. New forms have been sent.
In Favor:	Unanimous
Motion:	Passed

- c. **Death Benefits paid out to minors** – Mary Turner asked the Board's lawyer to discuss how a payment is made to minors if they are the beneficiary. B. Luse stated that PSPRS is in charge of the disbursement of funds; the Board can only approve or disapprove the request.

VII. REQUESTS TO REMAIN IN ASRS/CORP

- a. **Danny Duran – Request to remain in ASRS.**

MOTION 11-14-06	
Motion:	Approve requests to remain in ASRS
Moved by:	C. McWilliams
Seconded by:	S. Fay
Discussion:	None
In Favor:	Unanimous
Motion:	Passed

- b. **Mary Peterson – Request to remain in CORP**

MOTION 11-14-0x	
Motion:	Approved to remain in CORP
Moved by:	C. McWilliams
Seconded by:	G. Herman
Discussion:	None
In Favor:	Unanimous

Motion:	Passed
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VIII. GENERAL DISCUSSION

a. Waiver Report review – reviewed by the Board, no questions

IX. CALL TO PUBLIC

None.

Meeting adjourned at **10:29** a.m.

Transcribed on **6nd day of November 2014**.

Jeffrey G Potter – Local Board Secretary