

PUBLIC MEETING MINUTES FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD ARIZONA DEPARTMENT OF CORRECTIONS



January 02, 2025



A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections Rehabilitation and Reentry (ADCRR) was convened **Thursday, January 02, 2025, at 10:00 a.m.** at the **Arizona Department of Corrections, 1831 West Jefferson, Phoenix, Arizona, 85007**, in the Training Room, on the 2nd floor.

The Board may discuss/vote on items at any time, the Board may enter into Executive Session pursuant to A.R.S. § 38-431.03 (A) (2) to obtain legal advice and pursuant to A.R.S. § 38-431.03 (A) (3) to discuss details of a confidential nature.

Present at the meeting were the following individuals:

Randall Lowe, Chairman	Michael McCarville, Board Member
Judy Frigo, Board Member (Conferenced in)	Brian Bernal, Board Member (Conferenced in)
Kyle Cummings, Assistant Attorney General	Sandra Moreno, Board Secretary, Retirement Specialist
Guests	

I. CALL TO ORDER – CORP Local Board Meeting was called to order by Chairman Randall Lowe at 10:00 a.m.

ROLL CALL TAKEN

1. The individuals listed in the above table were present.

II. APPROVAL OF MINUTES

1. Approval of Public Meeting Minutes for December 05, 2024.

MOTION 1-02-01	
Motion:	To approve the Public Meeting Minutes for December 05, 2024.
Moved by:	Judy Frigo
Seconded by:	Michael McCarville
Discussion:	
In Favor:	Frigo – aye, - McCarville – aye, - Bernal - aye, Lowe – aye
Motion:	Passed

III. REQUEST TO REMAIN IN ASRS/CORP:

The following applications have been filed and are presented for Local Board consideration:

1. **Clifford Hernandez** is requesting to remain in ASRS; he has 19.115 years of service. He accepted a CORP position as a Correctional Officer 1, effective December 16, 2024.

MOTION 1-2-02	
Motion:	Approval of request by Clifford Hernandez to remain in ASRS.
Moved by:	Judy Frigo
Seconded by:	Michael McCarville
Discussion:	
In Favor:	Frigo - aye, - McCarville – aye, - Bernal – aye, - Lowe – aye
Motion:	Passed

IV. DISABILITY RETIREMENT

1. **John Martin:** IME review for Ordinary Disability Pensions.

MOTION 1-2-03	
Motion:	Board Member Frigo moved for John Martin to be approved for Ordinary Disability pension “based on the 15th of November 2024 letter signed by Dr. Steingart and the 18th of December 2024 Ordinary Disability questionnaire also signed by Dr. Steingart, that says he can not return to work.”
Moved by:	Judy Frigo
Seconded by:	Michael McCarville
Discussion:	
In Favor:	Frigo - aye, -Bernal -aye, McCarville – aye, - Lowe – aye
Motion:	Passed

2. **Thomas Tylutki:** IME review for Accidental Disability Pension.

MOTION 1-02-04	
Motion:	Board Member Frigo moved for Thomas Tylutki to be approved for Accidental Disability Pension “based on the 13th of November 2024 letter signed by Dr. Steingart that he has total and permanent disability and the 18th of November 2024 Accidental Disability questionnaire, that Dr. Steingart, also stated that he is Totally and Permanently Disabled.”
Moved by:	Judy Frigo
Seconded by:	Michael McCarville
Discussion:	
In Favor:	Frigo - aye, - Bernal - aye, McCarville – aye, - Lowe – aye
Motion:	Passed

3. **Christopher Thomas:** IME review for Accidental Disability Pension

MOTION 1-02-05	
Motion:	Board Member Frigo moved to approve Christopher Thomas for Accidental Disability Pension “based on the 6th of November 2024 letter signed by Dr. Steingart who says he is Total and Permanently and not able to perform and the 5th of November 2024 Accidental Disability questionnaire by Dr. Steingart for Total and Permanent Disability.”
Moved by:	Judy Frigo
Seconded by:	Michael McCarville
Discussion:	
In Favor:	Frigo - aye, - Bernal -aye, McCarville – aye, - Lowe – aye
Motion:	Passed

4. Cynthia Tejada: New Application for Total and Permanent Disability Pension.

MOTION 1-02-06	
Motion:	Board Member Frigo made a motion to send Cynthia Tejada for an IME.
Moved by:	Judy Frigo
Seconded by:	Michael McCarville
Discussion:	
In Favor:	Frigo - aye, - Bernal - aye, McCarville – aye, - Lowe – aye
Motion:	Passed

5. Xavier Castillo: Possible vote on whether to close this disability pension application/matter: Mr. Castillo applied for a CORP Accidental Disability pension in September 2024, and he terminated employment with ADCRR, effective November 22, 2024. The Local Board approved Mr. Castillo to be scheduled for an IME. Subsequently, Mr. Castillo notified the Board Secretaries that he was rolling over his CORP contributions out of the fund, and after Board Secretary Ray informed him that he would no longer be eligible for a CORP disability pension if he rolled his funds out of the membership, Mr. Castillo confirmed he was moving forward with the rollover. On 12/26/24 the Board Secretaries received an email from

MOTION 1-02-07	
Motion:	Board Member Frigo made a motion to close the Disability Pension application matter concerning Xavier Castillo.
Moved by:	Judy Frigo
Seconded by:	Michael McCarville
Discussion:	
In Favor:	Frigo - aye, - Bernal -aye McCarville – aye, - Lowe – aye
Motion:	Passed

Nationwide that Mr. Castillo did refund his contributions on 12/12/24.

V. RETURN TO WORK RETIREE REQUESTING TO RETAIN PENSION:

The following requests were presented for Local Board consideration:

- 1. Alfred Martinez** retired from CORP effective November 30, 2018. He returned to work in a full-time CORP position as a Correctional Officer II, effective January 8, 2024. Then, he was promoted to a full-time CORP position as a Correctional Lieutenant, effective November 9, 2024. He is requesting to retain his CORP Pension. An Alternate Contribution Rate is required.
- 2. Emelio Ruiz** retired from CORP effective February 21, 2020. He returned to work in a full-time CORP position as a Correctional Officer I, effective November 6, 2023. Then, he was promoted to a full-time CORP position as a Correctional Officer II, effective December 20, 2023. Then, he was promoted to a full-time CORP position as a Correctional Sergeant, effective August 31, 2024. Then, he was promoted to a full-time CORP position as Correctional Lieutenant, effective November 9, 2024. He is requesting to retain his CORP Pension. An Alternate Contribution Rate is required.

MOTION 1-02-08	
Motion:	Board Member Frigo made a motion for Alfred Martinez and Emelio Ruiz to continue to receive the CORP pension with Alternate Contribution Rate.
Moved by:	Judy Frigo
Seconded by:	Brian Bernal
Discussion:	
In Favor:	Frigo - aye, - Bernal -aye McCarville – aye, - Lowe – aye
Motion:	Passed

VI. GENERAL DISCUSSION:

- 1.** Next Board Meeting will be on Thursday, February 6, 2025.
Chairman Lowe asked if anyone had a conflict with this meeting date, and no one said that they had a conflict.

VII. CALL TO PUBLIC

No public comment. Chairman Lowe adjourned the meeting at 10:09 A.M.

Transcribed on **January 03, 2025**

Sandra Moreno, Board Secretary, Retirement Specialist